

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on January 6, 2014, at 5:30 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Bryant called the session to order at 5:30 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Mike Pittman and Scott Bryant being present. Mrs. Daugherty was absent. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Donna Hellman and Michael Wolfe.
4. **Fire**
 - A. Reclassification of Fire Personnel Nicholas Brixey

Resolution #2014.01.06.01

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Randall J. Pavlak requests the reclassification of Nicholas Brixey from Volunteer Firefighter/EMT-B to Part time Firefighter/EMT-B, in concert with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the reclassification of Nicholas Brixey to the position of part time Firefighter/EMT-B at the pay rate of \$8.85 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, this reclassification shall have an effective date of January 6, 2014, and is subject to a one (1) year probationary period ending January 6, 2015.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes

Mr. Pittman congratulated Mr. Brixey and said he was glad he was on board with us. Mr. Bryant agreed.

- B. Appointment of Volunteer Firefighters Nathan McClure and Jeremy Lovy.

Resolution #2014.01.06.02

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Volunteer Firefighter; and,

WHEREAS, Nathan McClure and Jeremy Lovy have the necessary qualifications to serve in the capacity of Volunteer Firefighter for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his December 31, 2013, correspondence to the Township Administrator, has recommended the appointment of these candidates; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2014 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Nathan McClure and Jeremy Lovy shall be appointed to the positions of Volunteer Firefighter within the Sugarcreek Township Fire Department effective January 6, 2014.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes

Mr. Pittman congratulated both Nathan and Jeremy. Mr. Bryant said the Volunteers were a very important part of our Fire Department. Both came forward and were welcomed personally by the Board and Staff. Their pictures were then taken with the Board and Staff.

Police

C. Appointment of Full-time Police Officer Loni M. Gibson

Resolution #2014.01.06.03

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, a vacancy exists within the classification of full-time Police Officer; and,

WHEREAS, the vacancy has been posted for application in accordance with township policy and the current labor contract; and,

WHEREAS, an assessment center was conducted which included testing in basic exercises, review board and personal interviews with the Chief of Police; and,

WHEREAS, after a review of all the candidates, Police Chief Michael A. Brown recommends this appointment, and confirms that there are funds available for this position in the 2014 operating budget,

NOW THEREFORE, BE IT RESOLVED, that Loni M. Gibson is hereby appointed as a full-time Police Officer effective January 6, 2014, at a pay rate of \$19.80 per hour, payable on a bi-weekly basis, and subject to a one (1) year probationary period ending January 6, 2015.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes

Mr. Pittman thanked Loni for joining our Department and said the Chief had spoken highly of her. Ms. Gibson came forward and Chief Brown administered the Oath of Office. Pictures were taken. Her boyfriend Josh came forward and pinned on her insignias and additional pictures were taken along with friends and family.

5. Community Activities

Chief Pavlak said Mr. Tiffany will be speaking to the Lion's Club in February about Community Projects and that he will be talking to them about grant money on behalf of the Police and Fire Department.

6. Reports

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. He said there was a typo in his report which he verbally corrected. Mr. Bryant asked about the Fresh Thyme Farmers Market. Mr.

Tiffany said this was the second store to open and that they anticipated to open fifty in the mid-west. Mr. Pittman said we should send them a letter of thanks for selecting our Community. He said he would like to see the plans for their facility. Cara said she had them and said the facility is 'adorable'.

Mr. Bryant asked if there was anything to add about the radio communication tower. Mr. Tiffany said he was still working on it.

B. Fiscal Office

Mr. Hodson said the accounting system has been transitioned to 2014 today and they were about half way through the first payroll of the New Year.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said they have started the demolition of the Dille house. He also said they have transitioned to the new radios today. Mr. Bryant asked if there was any word on the Local Government funding. Chief Pavlak said there wasn't any yet. He also said he would like the Board to write a letter to our congressman objecting to including volunteer firemen as employees under the Affordable Care Act.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he was pleased with the addition of Officer Loni Gibson. The Board asked if she and her family had left yet and said they would like to talk with her a little more. Chief Brown said he thought she was still in the hallway and would check.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said they did receive their salt order. He said it's been tough going on the blades on the trucks. He also said that what is out there is out there until it warms up a little. Mr. Bryant asked if there was any sand in the salt. Mr. Tiffany said there was not. He said it is hard on the equipment and people complain about it.

Mr. Pittman told Chief Brown he thought the 'Shop with a Cop' at target was a really good thing. Chief Brown said Sgt. Guerrero does a great job. He said they work with the schools to help find special need families. He said the Community has been very generous.

Officer Gibson returned with her Mother and Father. The Board and Staff chatted with them for a few minutes and again congratulated her on her appointment.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said the County Prosecutor's zoning workshop will be held at the Beavercreek Fire Station on January 29th. Mr. Pittman asked about the time extension listed in her report. Cara said Mr. Patrick Kelly had applied for a variance but needed a time extension on the issue.

G. Information Technology

The report prepared by Mr. Zappanti will be appended to the permanent record. Chris said he had nothing additional to report.

H. Trustees

Mr. Pittman asked about the explosion at the Martin farm. Chief Pavlak said he didn't get a chance to call today but that Mr. Martin was doing well.

Mr. Bryant said there will not be a meeting on January 20th. He said he will be out of town and Mrs. Daugherty is having surgery.

7. **Old Business**
City of Bellbrook Meeting

Mr. Tiffany said we are looking at February 10th at 7:00 pm for the meeting. Mr. Bryant said he hoped it would be earlier since that was his bowling night. He said he was hoping to meet before their regular scheduled meeting. Mr. Pittman said meeting beforehand would be better if they would agree. Mr. Tiffany said he would check on it. Mr. Bryant said he would attend either way.

8. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Pittman moved to approve the minutes. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes

B. Payment of Bills

Mr. Bryant moved to accept the Payment of bills. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes

C. Announcement of Liquor Permit Application RMH Franchise Corporation DBA Applebee's Neighborhood Grill and Bar.

Resolution #2014.01.06.04

WHEREAS, an application notice for a liquor agency contract and an application notice for a liquor permit were received from RMH Franchise Corporation DBA Applebee's Neighborhood Grill & Bar, located at 6242 Wilmington Pike; and,

WHEREAS, in accordance with Ohio Revised Code 4301.03, 4303.26, and 4303.182, these applications serve as notices that a transfer of agency will take place as the current location is changing and that a "D5 and D6" class permit, for the sale of intoxicating liquor on Sunday between the hours of 10:00 am or 11:00 am and midnight, has been requested; and,

WHEREAS, through this announcement, this Board of Trustees affords the residents of Sugarcreek Township the opportunity to express comments in writing either for or against per the Ohio Revised Code (ORC),

NOW THEREFORE, BE IT RESOLVED, that if the Fiscal Officer receives no negative comments by 4:00 p.m., January 17, 2014, subject to the Ohio Revised Code, Sugarcreek Township will not file a request for a hearing with the Ohio Department of Commerce, Division of Liquor Control.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the voter being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes

Fire Department

D Resignation of Part time Firefighter Mathew Allen

Resolution #2014.01.06.05

WHEREAS, Part time Firefighter Matthew Allen has submitted his letter of resignation from the Sugarcreek Township Fire Department effective January 4, 2014; and,

WHEREAS, Mr. Allen has been a member of the Sugarcreek Township Fire Department since August 15, 2011, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Matthew Allen,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Matthew Allen effective January 4, 2014.

E. Resignation of Part-time Safer Firefighter/EMT Adam C. Ansley

Resolution #2014.01.06.06

WHEREAS, Safer Firefighter/EMT Adam C. Ansley has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Ansley has been a member of the Sugarcreek Township Fire Department since June 21, 2010, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Adam C. Ansley,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Adam C. Ansley effective December 20, 2013.

F. Resignation of Part-time SAFER Firefighter/Paramedic Michael S. Snyder

Resolution #2014.01.06.07

WHEREAS, Volunteer Firefighter/Paramedic Brian E. Botkin has submitted his letter of resignation from the Sugarcreek Township Fire Department effective December 30, 2013; and,

WHEREAS, Mr. Botkin has been a member of the Sugarcreek Township Fire Department since August 1, 2005, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Brian E. Botkin,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Brian E. Botkin effective December 30, 2013.

Mr. Bryant moved to accept Resolutions numbered five, six and seven as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

Chief Pavlak said Matthew Allen was hired by the City of Dayton. He said Adam Ansley's wife had a new baby and he was cutting back on one of his part-time jobs. He also said Brian Botkin is working on his nursing degree right now but plans to come back.

9. Trustee/Staff Discussion

Mr. Tiffany said we received our membership renewal from the Miami Valley Regional Planning Commission for \$3,700.00. The Board agreed to renew it.

Mr. Tiffany said Jim Froelich's daughter baked a Gingerbread cake for the service department. He told Mr. Froelich that the guys will turn the snow plow the other way when they go by his driveway.

Mr. Bryant said he would like to discuss Trustee and Department Head goals for the upcoming year.

Mr. Pittman said the \$8.85 wage for Mr. Brixey is too low and did not seem like very much money to him. Chief Pavlak agreed. Mr. Pittman said the State minimum just went to \$7.95.

11. **Public Comments**

Donna Hellman said she was looking at some of the trees along the road on the Dille property. She said she hopes some of them get taken care of before they break off onto the street. Ms. Hellman asked about the markings along Cloyo Road. Mr. Tiffany said AT&T is marking it for Fiber Cable.

Mr. Bryant moved to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes

Mr. Bryant – Yes

The meeting adjourned at approximately 6:35 pm.

Theodore L. Hodson, Fiscal Officer