



**Administrator's Report to the Trustees
December 16, 2013**

The following represents a brief update of the activities, information and issues which the Administration is currently working on:

- Hearings have concluded on HB 277 and the legislature is on break through the end of the year. Testimony in opposition was provided only by the City of Centerville and the Ohio Municipal League. Testimony given at the hearings was overwhelmingly in favor of the new legislation.
- Contract negotiations have begun with the Sergeants and Clerks units of the full time police union. The patrol division has filed with SERB to change their representation and decertify from the FOP.
- Go Dogs Go had their grand opening and ribbon cutting on December 4th. Trustee Daugherty, Cara and I were in attendance.
- We expect to see the zoning application and construction drawings shortly on a new business that will be locating on the vacant lot just south of Krogers.
- We have had discussions with the company who is purchasing the lot next to PetSmart and expect construction to begin late spring. We anticipate a zoning application this winter.
- Trustee Pittman and I attended the school board meeting last week. On the agenda was the request from Cornerstone Development and the City of Centerville for a TIF agreement. The board received information from their financial advisor and will be considering the issue in the coming weeks. No decisions were considered or made at the meeting.

Fiscal:	
Budget:	\$ 537,775.00
Expenditures as of December 2, 2013:	\$ 482,580.66
% of Budget Used:	89 %
% of Budget Year Target:	91 %
Remaining % of Budget Remaining:	11 %
Cash Balance as of December 2, 2013:	\$ 275,667.80

Respectfully Submitted,

Barry P. Tiffany
Township Administrator

Staff Report for Sugarcreek Township Trustees November 28, 2013 thru December 11, 2013, 2013

The following information is a snap shot of the activities and areas of responsibilities for Sugarcreek Township Fire Department. This report is prepared to keep the Board of Trustees informed and the citizen apprised of their Fire Department. If further information is need or explained, please contact Chief Pavlak at 937-848-7344.

Trainings:

Drafting
Trauma by Miami Valley Hospital
Driving Cone Course conducted

Statistics:

Fire Responses-Not available
EMS Responses-Not available

PERSONNEL:

We are in the process of hiring volunteer Firefighter/EMT's. Physical Agility Testing is now being held every as needed.

Accomplishments/Information:

- ☐ Chief Pavlak attended Department Head Meeting
- ☐ FM Trepanier attended Centerville TRC meetings
- ☐ Chief Pavlak and Chris Zappanti continue to work on an affordable solution to Fire Station Alerting Solutions. Progress is being made.
- ☐ Chief Pavlak working with P/R Communications on the MARCS transition for radio's
- ☐ Chief Pavlak attended MARCS Radio Transition Meeting
- ☐ Grant filed on AFFG/FEMA grant for Ladder Truck Replacement
- ☐ Reviewing New Fire and EMS Reporting Software Programs. Would like to discuss at the work session and make a recommendation by 12/16/13. Implement for 2014.
- ☐ E-71 is having electrical issue with the pumping system. It is out of service. Update: The electronic gauges cannot be repaired. They must be upgraded or replaced. Cost is between \$7000.00- 10,000.00 depending on which route we decide. This brings back the need to discuss the replacement of this engine as we proposed in 2011.
- ☐ We participated in Wal-Greens Toys for Tots Event on 12/7
- ☐ Christmas in the Park/Belbrook Park was held on 12/14
- ☐ In process of filing for Fire Training Grant with Ohio Fire Marshal's office.
- ☐ Chief Pavlak attend Bellbrook-Sugarcreek Chamber meeting at 5 Seasons

STATUS OF SIGNIFICANT ISSUES THE FIRE DEPARTMENT IS ADDRESSING:

- ☐ Radio equipment changes and programming. Implementing target date is 12-12-13
- ☐ Radio Communication Tower agreement with Greene County
- ☐ Review and determine permanent Micro wave path to connect o Greene Central

SCHEDULED EVENTS FOR REMAINDER OF January:

Fire Department will be attending Lions Club meeting on January 22 to present our need for Portable Suction Unit to replace the one on Rescue 70.

Budgetary Awareness Items:

- A.) Need of lease for Motorola Radios for MARCS Systems
- B.) LGIF Funding for Radios-\$50,000.00
- C.) Fire Station Alerting funding-\$54,000.00
- D.) Buyout of Microwave system from W.S. Electronics-\$7600.00
- E.) Gauges for E-71 \$7,000.00 to \$10,000.00

FISCAL: November 2013.

Fire Budget: \$2,566,263.00 EMS Budget: \$ 251,067

Expenditures as of November 1, 2013

Fire: \$2,103,560.80 EMS: \$189,856.80

% of Budget Used:

Fire: 81.577% EMS: 75.378%

% of Budget Year Target:

Fire: 91.67% EMS: 91.67%

Remaining % OF Budget Remaining

Fire: 18.423 EMS: 24.622%

Cash Balance as of December 1, 2013:

Fire: \$954,482.79 EMS: \$92,386.97

Respectfully submitted,

Randy Pavlak, Fire Chief



Michael A. Brown
Chief of Police

Trustee Report

December 16, 2013

Training

- On December 2nd & 3rd, Chief Brown attended the FBI Active Shooter Training.
- On December 12th, Detective Sergeant Williams attended the New World Systems LERMS for the Police Department.
- On December 18th, SRO Officer Gudgell will be attending the Operation Street Smart training given by Franklin County Sheriff's Department.
- No other classes scheduled for this year.

Public Appearances

- On December 4th, Chief Brown and Sergeant Doug Evans attended the HOA Annual Meeting at River Ridge I.
- On December 5th, Chief Brown attended the Chambers Luncheon.
- Chief Brown sat in on contract negotiations.
- Chief Brown attended the GCLEA Banquet. He is the President for 2014.
- On December 11th, Chief Brown attended the Township Holiday Banquet.
- On December 12th, Chief Brown attended the Ministerial Meeting.
- Sergeant Mark White received a "Thank You" card from Bayberry Cove Apartments for his support on their open house.

Future Events

- Shop with a Cop on December 20th. (Donations are welcomed)

Statistics

- See attached report.

Fiscal

Budget (Final Appropriation)	\$2,415,281.00
Expenditures as of December 3, 2013	\$2,134,333.86
% of Budget Used	87.6%
% of Budget Year Target for the end of December	100%
% of Budget Remaining	12.4%
Cash Balance as of December 3, 2013	\$949,797.84

Overtime for Trustee Report

NOVEMBER		HOURS
SPECIAL DETAILS		25.5
MANDATED (COURT, TRAINING, ETC.)		32
OPERATIONAL		230.5
TOTALS		288

Respectfully submitted,

Michael A. Brown
Chief of Police



Michael A. Brown
Chief of Police

Police Blotter

Monday November 25, 2013

- Individual was arrested on a warrant out of Sugar Creek P.D. from a neighboring agency.
- Property Damage crash was investigated on Wilmington Pike and Clio Roads.
- Property Damage crash was investigated on Clio Road.

Tuesday November 26, 2013

- Individual was arrested on a warrant out of Sugar Creek P.D. at Montgomery County Jail.
- School bus violation was investigated at Bayberry Cove Road.
- Two theft offenders were arrested at a Wilmington Pike business.
- Juvenile offense was investigated on Bayberry Cove Road.

Wednesday November 27, 2013

- Domestic Violence and Menacing was reported on Bayberry Cove Road.
- Theft report was taken from a Wilmington Pike business.
- Domestic Dispute was investigated on N. Lakeman Drive.

Thursday November 28, 2013

- Nothing to Report

Friday November 29, 2013

- Nothing to Report

Saturday November 30, 2013

- Nothing to Report

Sunday December 01, 2013

- Nothing to Report

Monday December 02, 2013

- Adult offender was arrested on N. Lakeman for Disorderly Conduct, Resisting Arrest and Obstructing Official Business.
- Fraud complaint was taken from a citizen on Winding Brookway.
- Theft complaint was taken from a citizen at a Wilmington Pike business.
- Breaking and Entering complaint was taken from a resident on McBee Road.

Tuesday December 03, 2013

- Nothing To Report.

Wednesday December 04, 2013

- Menacing complaint was taken from a citizen on Sugarcreek Drive.

Thursday December 05, 2013

- Unwanted subject was removed from a residence on Surrey Trail.

Friday December 06, 2013

- Nothing To Report.

Saturday December 07, 2013

- Domestic Dispute was investigated on Surrey Trail.

Sunday December 08, 2013

- Nothing To Report.

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08 From Date: 09/01/2013 00:00(Continuous) Report Type: Detail
 Login ID: mnorth To Date: 11/30/2013 23:59
 Layer: BEAT CFS Type: All
 Agency Type: Police, Fire, EMS
 Areas: SC3504,SC3503,SC3502,SC3501

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
SC3504													
911H	0	0	0	0	0	0	0	0	0	1	3	0	4
ABAN	0	0	0	0	0	0	0	0	0	0	1	0	1
ALBU	0	0	0	0	0	0	0	0	4	9	14	0	27
ALHU	0	0	0	0	0	0	0	0	0	2	3	0	5
ALRE	0	0	0	0	0	0	0	0	2	8	3	0	13
ANIM	0	0	0	0	0	0	0	0	4	5	2	0	11
ASSA	0	0	0	0	0	0	0	0	0	2	0	0	2
ASSI	0	0	0	0	0	0	0	0	2	7	1	0	10
BREA	0	0	0	0	0	0	0	0	0	0	1	0	1
BUSI	0	0	0	0	0	0	0	0	0	1	7	0	8
CHIL	0	0	0	0	0	0	0	0	0	0	1	0	1
CIVI	0	0	0	0	0	0	0	0	1	0	0	0	1
CREN	0	0	0	0	0	0	0	0	1	0	1	0	2
CRHS	0	0	0	0	0	0	0	0	1	4	5	0	10
CRPD	0	0	0	0	0	0	0	0	3	13	11	0	27
CRPI	0	0	0	0	0	0	0	0	1	4	3	0	8
CRPP	0	0	0	0	0	0	0	0	0	3	1	0	4
CRUI	0	0	0	0	0	0	0	0	1	1	1	0	3
DAMA	0	0	0	0	0	0	0	0	1	5	2	0	8
DELI	0	0	0	0	0	0	0	0	1	0	0	0	1
DEOT	0	0	0	0	0	0	0	0	9	18	14	0	41
DESC	0	0	0	0	0	0	0	0	1	4	2	0	7
DETR	0	0	0	0	0	0	0	0	0	1	0	0	1
DISA	0	0	0	0	0	0	0	0	4	5	7	0	16

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
DIST	0	0	0	0	0	0	0	0	4	2	2	0	8
DODI	0	0	0	0	0	0	0	0	0	0	1	0	1
DOVI	0	0	0	0	0	0	0	0	1	4	1	0	6
DRUG	0	0	0	0	0	0	0	0	1	2	0	0	3
ESCO	0	0	0	0	0	0	0	0	1	0	0	0	1
EXTR	0	0	0	0	0	0	0	0	1	3	0	0	4
FACO-FIRE ALARM COMMERCIAL	0	0	0	0	0	0	0	0	1	2	0	0	3
FARE-ALARM-RESIDENTIAL	0	0	0	0	0	0	0	0	1	2	0	0	3
FIIN-INSIDE INVEST	0	0	0	0	0	0	0	0	0	1	1	0	2
FMALS-MEDICAL	0	0	0	0	0	0	0	0	4	9	5	0	18
FMELS-MEDICAL	0	0	0	0	0	0	0	0	2	7	6	0	15
FMCC-CRITICAL CARE	0	0	0	0	0	0	0	0	1	1	1	0	3
FMUT-MUTUAL AID	0	0	0	0	0	0	0	0	0	1	1	0	2
FOIN-OUTSIDE INVESTIGATION	0	0	0	0	0	0	0	0	1	1	1	0	3
FOLL	0	0	0	0	0	0	0	0	8	11	16	0	35
FOUN	0	0	0	0	0	0	0	0	2	3	2	0	7
FRAU	0	0	0	0	0	0	0	0	0	1	2	0	3
FSTA-FIRE STAFF RECALL	0	0	0	0	0	0	0	0	1	1	1	0	3
FVCA-VEHICLE-CAR	0	0	0	0	0	0	0	0	0	2	0	0	2
HARA	0	0	0	0	0	0	0	0	0	7	5	0	12
HOUS	0	0	0	0	0	0	0	0	21	11	4	0	36
INTO	0	0	0	0	0	0	0	0	1	0	0	0	1
JUVE	0	0	0	0	0	0	0	0	1	3	1	0	5
LITT	0	0	0	0	0	0	0	0	0	0	1	0	1
LOCK	0	0	0	0	0	0	0	0	8	14	26	0	48

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
MENT	0	0	0	0	0	0	0	0	1	0	0	0	1
MISC	0	0	0	0	0	0	0	0	5	6	9	0	20
MISS	0	0	0	0	0	0	0	0	0	0	1	0	1
NEIG	0	0	0	0	0	0	0	0	0	4	0	0	4
NOIS	0	0	0	0	0	0	0	0	1	3	3	0	7
OPEN	0	0	0	0	0	0	0	0	2	1	9	0	12
PANH	0	0	0	0	0	0	0	0	3	1	0	0	4
PARK	0	0	0	0	0	0	0	0	1	3	1	0	5
PEAC	0	0	0	0	0	0	0	0	2	2	2	0	6
PRIS	0	0	0	0	0	0	0	0	0	3	3	0	6
PROT	0	0	0	0	0	0	0	0	2	1	1	0	4
REOF	0	0	0	0	0	0	0	0	3	6	11	0	20
SEXO	0	0	0	0	0	0	0	0	0	0	1	0	1
SOLI	0	0	0	0	0	0	0	0	0	2	0	0	2
STRE	0	0	0	0	0	0	0	0	3	8	1	0	12
SUPE	0	0	0	0	0	0	0	0	3	18	6	0	27
SUVE	0	0	0	0	0	0	0	0	10	25	29	0	64
TEST	0	0	0	0	0	0	0	0	1	0	0	0	1
THEF	0	0	0	0	0	0	0	0	8	11	11	0	30
TRAF	0	0	0	0	0	0	0	0	4	6	17	0	27
TS	0	0	0	0	0	0	0	0	28	43	59	0	130
UNWA	0	0	0	0	0	0	0	0	2	0	1	0	3
VEHI	0	0	0	0	0	0	0	0	0	0	1	0	1
WARR	0	0	0	0	0	0	0	0	5	4	3	0	12
WEAP	0	0	0	0	0	0	0	0	0	1	0	0	1

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
WELF	0	0	0	0	0	0	0	0	3	6	5	0	14
SC3504 Totals:	0	0	0	0	0	0	0	0	183	335	334	0	852
SC3501													
ALRE	0	0	0	0	0	0	0	0	0	1	0	0	1
ANIM	0	0	0	0	0	0	0	0	0	0	1	0	1
BUSI	0	0	0	0	0	0	0	0	0	0	2	0	2
CRPD	0	0	0	0	0	0	0	0	0	1	2	0	3
CRPI	0	0	0	0	0	0	0	0	0	1	0	0	1
CRUI	0	0	0	0	0	0	0	0	0	0	1	0	1
DELI	0	0	0	0	0	0	0	0	0	1	0	0	1
DEOT	0	0	0	0	0	0	0	0	0	1	0	0	1
DISA	0	0	0	0	0	0	0	0	0	0	1	0	1
FMALS-MEDIC AL	0	0	0	0	0	0	0	0	0	0	1	0	1
FMELS-MEDICAL	0	0	0	0	0	0	0	0	0	0	1	0	1
FUT-UTILITY HAZARD	0	0	0	0	0	0	0	0	1	0	2	0	3
MISC	0	0	0	0	0	0	0	0	0	1	0	0	1
NEW CALL	0	0	0	0	0	0	0	0	1	0	0	0	1
OPEN	0	0	0	0	0	0	0	0	0	0	1	0	1
REOF	0	0	0	0	0	0	0	0	0	1	0	0	1
SUPE	0	0	0	0	0	0	0	0	1	0	0	0	1
SUVE	0	0	0	0	0	0	0	0	0	1	0	0	1
THEF	0	0	0	0	0	0	0	0	1	3	2	0	6
TRAF	0	0	0	0	0	0	0	0	0	0	1	0	1
TS	0	0	0	0	0	0	0	0	0	0	1	0	1
UNWA	0	0	0	0	0	0	0	0	7	16	9	0	32
	0	0	0	0	0	0	0	0	0	1	0	0	1

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
WARR	0	0	0	0	0	0	0	0	0	1	0	0	1
WELF	0	0	0	0	0	0	0	0	2	0	0	0	2
SC3501 Totals:	0	0	0	0	0	0	0	0	13	29	24	0	66
SC3503													
911H	0	0	0	0	0	0	0	0	1	2	1	0	4
ABAN	0	0	0	0	0	0	0	0	1	0	0	0	1
ALBU	0	0	0	0	0	0	0	0	3	1	3	0	7
ALHU	0	0	0	0	0	0	0	0	1	0	0	0	1
ALRE	0	0	0	0	0	0	0	0	1	16	9	0	26
ANIM	0	0	0	0	0	0	0	0	2	2	3	0	7
ASSI	0	0	0	0	0	0	0	0	0	1	0	0	1
BURG	0	0	0	0	0	0	0	0	0	1	0	0	1
CRHS	0	0	0	0	0	0	0	0	0	0	1	0	1
CRPD	0	0	0	0	0	0	0	0	2	5	4	0	11
CRUI	0	0	0	0	0	0	0	0	0	0	1	0	1
DAMA	0	0	0	0	0	0	0	0	1	1	0	0	2
DEOT	0	0	0	0	0	0	0	0	4	10	4	0	18
DESC	0	0	0	0	0	0	0	0	25	43	19	0	87
DETR	0	0	0	0	0	0	0	0	0	1	0	0	1
DISA	0	0	0	0	0	0	0	0	1	4	0	0	5
FACO-FIRE ALARM COMMERCIAL	0	0	0	0	0	0	0	0	0	1	0	0	1
FARE-ALARM-RESIDENTIAL	0	0	0	0	0	0	0	0	0	0	2	0	2
FGRA-GRASS/FIELD	0	0	0	0	0	0	0	0	0	0	1	0	1
FIIN-INSIDE INVEST	0	0	0	0	0	0	0	0	0	1	0	0	1
FMALS-MEDIC AL	0	0	0	0	0	0	0	0	1	2	7	0	10

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
FMBS-MEDICAL	0	0	0	0	0	0	0	0	1	4	6	0	11
FOIN-OUTSIDE INVESTIGATION	0	0	0	0	0	0	0	0	0	1	0	0	1
FOLL	0	0	0	0	0	0	0	0	1	4	2	0	7
FRAU	0	0	0	0	0	0	0	0	0	1	4	0	5
FSCM-SERVICE CALL-MEDIC	0	0	0	0	0	0	0	0	3	2	0	0	5
FUTL-UTILITY HAZARD	0	0	0	0	0	0	0	0	0	1	1	0	2
HARA	0	0	0	0	0	0	0	0	0	1	0	0	1
HOUS	0	0	0	0	0	0	0	0	10	19	5	0	34
INTO	0	0	0	0	0	0	0	0	1	1	0	0	2
JUVE	0	0	0	0	0	0	0	0	2	1	0	0	3
K9RE	0	0	0	0	0	0	0	0	1	1	0	0	2
LOCK	0	0	0	0	0	0	0	0	1	1	1	0	3
MISC	0	0	0	0	0	0	0	0	3	2	3	0	8
MISS	0	0	0	0	0	0	0	0	0	0	1	0	1
NEIG	0	0	0	0	0	0	0	0	0	0	1	0	1
NEW CALL	0	0	0	0	0	0	0	0	0	1	1	0	2
NOIS	0	0	0	0	0	0	0	0	1	0	0	0	1
OPEN	0	0	0	0	0	0	0	0	1	2	3	0	6
PEAC	0	0	0	0	0	0	0	0	0	3	0	0	3
PROT	0	0	0	0	0	0	0	0	1	0	0	0	1
REOF	0	0	0	0	0	0	0	0	1	0	0	0	1
SEXO	0	0	0	0	0	0	0	0	0	0	1	0	1
STRE	0	0	0	0	0	0	0	0	0	1	1	0	2
SUPE	0	0	0	0	0	0	0	0	1	4	3	0	8
SUVE	0	0	0	0	0	0	0	0	7	20	11	0	38

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504, SC3503, SC3502, SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
THEF	0	0	0	0	0	0	0	0	1	0	0	0	1
TRAF	0	0	0	0	0	0	0	0	0	4	3	0	7
TS	0	0	0	0	0	0	0	0	10	19	29	0	58
WEAP	0	0	0	0	0	0	0	0	1	2	0	0	3
WELF	0	0	0	0	0	0	0	0	2	1	0	0	3
SC3503 Totals:	0	0	0	0	0	0	0	0	92	187	131	0	410
SC3502													
911H	0	0	0	0	0	0	0	0	1	0	2	0	3
ALBU	0	0	0	0	0	0	0	0	1	5	1	0	7
ALRE	0	0	0	0	0	0	0	0	3	5	3	0	11
ANIM	0	0	0	0	0	0	0	0	1	0	1	0	2
ASSI	0	0	0	0	0	0	0	0	0	2	1	0	3
BURG	0	0	0	0	0	0	0	0	1	1	0	0	2
BUSI	0	0	0	0	0	0	0	0	0	0	2	0	2
CIVI	0	0	0	0	0	0	0	0	0	0	1	0	1
CRHS	0	0	0	0	0	0	0	0	0	0	0	0	0
CRPD	0	0	0	0	0	0	0	0	1	0	0	0	1
DAMA	0	0	0	0	0	0	0	0	1	4	4	0	9
DELI	0	0	0	0	0	0	0	0	0	0	1	0	1
DEOT	0	0	0	0	0	0	0	0	1	0	0	0	1
DISA	0	0	0	0	0	0	0	0	0	2	1	0	3
DIST	0	0	0	0	0	0	0	0	1	1	2	0	4
EXTR	0	0	0	0	0	0	0	0	0	1	0	0	1
FMALS-MEDICAL	0	0	0	0	0	0	0	0	0	0	1	0	1
FMBSL-MEDICAL	0	0	0	0	0	0	0	0	2	0	2	0	4
	0	0	0	0	0	0	0	0	1	4	2	0	7

Call For Service By Area Report

Print Date/Time: 12/06/2013 09:08
 Login ID: mnorth
 Layer: BEAT
 Agency Type: Police, Fire, EMS
 Areas: SC3504,SC3503,SC3502,SC3501

From Date: 09/01/2013 00:00(Continuous)
 To Date: 11/30/2013 23:59
 CFS Type: All

Report Type: Detail

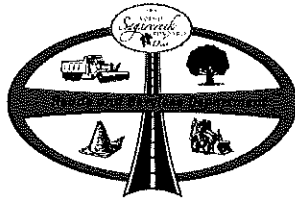
	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	TOTALS
FMCC-CRITICAL CARE	0	0	0	0	0	0	0	0	0	0	1	0	1
FOIN-OUTSIDE INVESTIGATION	0	0	0	0	0	0	0	0	0	1	0	0	1
FOLL	0	0	0	0	0	0	0	0	2	4	2	0	8
FOUN	0	0	0	0	0	0	0	0	0	1	0	0	1
FRAU	0	0	0	0	0	0	0	0	0	1	0	0	1
FUT-UTILITY HAZARD	0	0	0	0	0	0	0	0	0	1	0	0	1
HOUS	0	0	0	0	0	0	0	0	0	1	0	0	1
HUNT	0	0	0	0	0	0	0	0	0	2	0	0	2
LOCK	0	0	0	0	0	0	0	0	0	1	0	0	1
MISC	0	0	0	0	0	0	0	0	1	1	1	0	3
NEIG	0	0	0	0	0	0	0	0	4	1	0	0	5
NEW CALL	0	0	0	0	0	0	0	0	0	1	0	0	1
NOIS	0	0	0	0	0	0	0	0	0	1	0	0	1
OPEN	0	0	0	0	0	0	0	0	1	0	0	0	1
PEAC	0	0	0	0	0	0	0	0	1	1	0	0	2
RECO	0	0	0	0	0	0	0	0	0	3	0	0	3
REOF	0	0	0	0	0	0	0	0	0	0	1	0	1
STRE	0	0	0	0	0	0	0	0	0	3	1	0	4
SUPE	0	0	0	0	0	0	0	0	0	2	0	0	2
SUVE	0	0	0	0	0	0	0	0	2	4	1	0	7
THEF	0	0	0	0	0	0	0	0	5	11	9	0	25
TRAF	0	0	0	0	0	0	0	0	0	3	0	0	3
TS	0	0	0	0	0	0	0	0	11	17	17	0	45
WEAP	0	0	0	0	0	0	0	0	1	0	0	0	1
WELF	0	0	0	0	0	0	0	0	1	3	2	0	6
SC3502 Totals:	0	0	0	0	0	0	0	0	43	91	60	0	194

CFS Type	Description	Default Status	Police	Fire	Ems	Active
911H	911 HANG UP	IN PROGRESS	YES	NO	NO	YES
ABAN	ABANDONED/JUNK VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES
ABDU	ABDUCTION/KIDNAPPING	IN PROGRESS	YES	NO	NO	YES
ALBU	ALARM BUSINESS/BANK	IN PROGRESS	YES	NO	NO	YES
ALHU	ALARM HOLD UP/PANIC	IN PROGRESS	YES	NO	NO	YES
ALRE	ALARM RESIDENTIAL	IN PROGRESS	YES	NO	NO	YES
ANIM	ANIMAL COMPLAINT	IN PROGRESS	YES	NO	NO	YES
ARSO	ARSON	IN PROGRESS	YES	NO	NO	YES
ASSA	ASSAULT	IN PROGRESS	YES	NO	NO	YES
ASSI	ASSIST	IN PROGRESS	YES	NO	NO	YES
BARC	BAR CHECK	NOT IN PROGRESS	YES	NO	NO	YES
BOMB	BOMB THREAT	IN PROGRESS	YES	NO	NO	YES
BREA	BREAKING & ENTERING	NOT IN PROGRESS	YES	NO	NO	YES
BURG	BURGLARY	NOT IN PROGRESS	YES	NO	NO	YES
BUSI	BUSINESS CHECK	NOT IN PROGRESS	YES	NO	NO	YES
CHIL	CHILD ENDANGERING	IN PROGRESS	YES	NO	NO	YES
CIVI	CIVIL COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
COMM	COMMUNITY POLICING	NOT IN PROGRESS	YES	NO	NO	YES
CREN	CRASH ENTRAPMENT	IN PROGRESS	YES	YES	NO	YES
CRHS	CRASH HIT SKIP	IN PROGRESS	YES	NO	NO	YES
CROW	CROWD CONTROL	IN PROGRESS	YES	NO	NO	YES
CRPD	CRASH PROPERTY DAMAGE	IN PROGRESS	YES	NO	NO	YES
CRPI	CRASH PERSONAL INJURY	IN PROGRESS	YES	YES	NO	YES
CRPP	CRASH PRIVATE PROERTY	IN PROGRESS	YES	NO	NO	YES
CRUI	CRASH UNKNOWN INJURY	IN PROGRESS	YES	YES	NO	YES
DAMA	CRIMINAL DAMAGING	NOT IN PROGRESS	YES	NO	NO	YES
DEAD	DEAD BODY	NOT IN PROGRESS	YES	YES	NO	YES
DECO	DETAIL COURT	NOT IN PROGRESS	YES	NO	NO	YES
DELI	DELIVER MESSAGE	NOT IN PROGRESS	YES	NO	NO	YES
DEOT	DETAIL OTHER	NOT IN PROGRESS	YES	NO	NO	YES
DESC	DETAIL SCHOOL	NOT IN PROGRESS	YES	NO	NO	YES
DETR	DETAIL TRAFFIC	NOT IN PROGRESS	YES	NO	NO	YES
DISA	DISABLED VEHICLE	NOT IN PROGRESS	YES	NO	NO	YES

DIST	DISTURBANCE	IN PROGRESS	YES	NO	NO	YES
DODI	DOMESTIC DISPUTE	IN PROGRESS	YES	NO	NO	YES
DOVI	DOMESTIC VIOLENC	IN PROGRESS	YES	NO	NO	YES
DRBO	DRUG DROP OFF BOX	NOT IN PROGRESS	YES	NO	NO	YES
DRUG	DRUG ACTIVITY	NOT IN PROGRESS	YES	NO	NO	YES
ESCO	ESCORT	NOT IN PROGRESS	YES	NO	NO	YES
EXTR	EXTRA PATROL	NOT IN PROGRESS	YES	NO	NO	YES
FACO	FIRE ALARM COMMERCIAL	IN PROGRESS	NO	YES	NO	YES
FAIR	FIRE AIRCRAFT EMERGENCY	IN PROGRESS	NO	YES	NO	YES
FARE	FIRE ALARM RESIDENTIAL	IN PROGRESS	NO	YES	NO	YES
FCOM	FIRE COMMERCIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FDUMP	FIRE DUMPSTER/TRASH	IN PROGRESS	NO	YES	NO	YES
FEXP	FIRE EXPLOSION	IN PROGRESS	NO	YES	NO	YES
FFUE	FIRE FUEL SPILL	IN PROGRESS	NO	YES	NO	YES
FGRA	FIRE GRASS FIELD	IN PROGRESS	NO	YES	NO	YES
FHAZ	FIRE HAZMAT INCIDENT	IN PROGRESS	NO	YES	NO	YES
FIGH	FIGHT	IN PROGRESS	YES	NO	NO	YES
FIIN	FIRE INSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FIWO	FIREWORKS	IN PROGRESS	YES	NO	NO	YES
FMAC	FIRE MACHINE INDUSTRIAL	IN PROGRESS	NO	YES	NO	YES
FMALS	FIRE MEDICAL ALS	IN PROGRESS	NO	YES	NO	YES
FMBLS	FIRE MEDICAL BLS	IN PROGRESS	NO	YES	NO	YES
FMCC	FIRE MEDICAL CRITICAL CARE	IN PROGRESS	NO	YES	NO	YES
FMCI	FIRE MEDICAL MASS CASUALTY	IN PROGRESS	NO	YES	NO	YES
FMUT	FIRE MUTUAL AID	IN PROGRESS	NO	YES	NO	YES
FOEX	FIRE OUTSIDE W/ EXPOSURE	IN PROGRESS	NO	YES	NO	YES
FOIN	FIRE OUTSIDE INVESTIGATION	IN PROGRESS	NO	YES	NO	YES
FOLL	FOLLOW UP	NOT IN PROGRESS	YES	NO	NO	YES
FOUN	FOUND PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
FRAU	FRAUD	NOT IN PROGRESS	YES	NO	NO	YES
FRES	FIRE RESIDENTIAL FIRE	IN PROGRESS	NO	YES	NO	YES
FRHI	FIRE RESCUE HIGH ANGLE	IN PROGRESS	NO	YES	NO	YES
FROT	FIRE RESCUE OTHER	IN PROGRESS	NO	YES	NO	YES
FRWA	FIRE RESCUE WATER	IN PROGRESS	NO	YES	NO	YES

FSCE	FIRE SERVICE CALL ENGINE	IN PROGRESS	NO	YES	NO	YES
FSCM	FIRE SERVICE CALL MEDIC	IN PROGRESS	NO	YES	NO	YES
FSTA	FIRE STAFF RECALL	IN PROGRESS	NO	YES	NO	YES
FTRA	FIRE TRAIN/RAIL INCIDENT	IN PROGRESS	NO	YES	NO	YES
FUTII	FIRE UTILITY HAZARD	IN PROGRESS	NO	YES	NO	YES
FVCA	FIRE VEHICLE/CAR	IN PROGRESS	NO	YES	NO	YES
FVFA	FIRE VEHICLE/FARM	IN PROGRESS	NO	YES	NO	YES
FVLG	FIRE VEHICLE LARGE	IN PROGRESS	NO	YES	NO	YES
GAMB	GAMBLING	NOT IN PROGRESS	YES	NO	NO	YES
HARA	HARRASSMENT	NOT IN PROGRESS	YES	NO	NO	YES
HOMI	HOMICIDE	IN PROGRESS	YES	NO	NO	YES
HOUS	HOUSE CHECK	NOT IN PROGRESS	YES	NO	NO	YES
HUNT	HUNTING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
INTO	INTOXICATED SUBJECT	IN PROGRESS	YES	NO	NO	YES
JUVE	JUVENILE COMPLAINT	IN PROGRESS	YES	NO	NO	YES
K9RE	K9 REQUEST	IN PROGRESS	YES	NO	NO	YES
LIQU	LIQUOR/ALCOHOL VIOLATION	IN PROGRESS	YES	NO	NO	YES
LITT	LITTERING/DUMPING	NOT IN PROGRESS	YES	NO	NO	YES
LOCK	LOCKOUT ASSISTANCE	IN PROGRESS	YES	NO	NO	YES
LOST	LOST PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
MENT	MENTAL SUBJECT	IN PROGRESS	YES	NO	NO	YES
MISC	MISCELLANEOUS	NOT IN PROGRESS	YES	NO	NO	YES
MISS	MISSING PERSON	IN PROGRESS	YES	NO	NO	YES
NEIG	NEIGHBOR COMPLAINT	IN PROGRESS	YES	NO	NO	YES
NEW CALL	NEW CALL	NOT IN PROGRESS	YES	NO	NO	YES
NOIS	NOISE COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
OC	EMERGENCY OPERATIONS CTR	IN PROGRESS	YES	NO	NO	YES
OPEN	OPEN DOOR/WINDOW	IN PROGRESS	YES	NO	NO	YES
OVER	OVERDOSE	IN PROGRESS	YES	NO	NO	YES
PA	PA	IN PROGRESS	NO	YES	NO	YES
PANH	PANHANDLING	IN PROGRESS	YES	NO	NO	YES
PARK	PARKING COMPLAINT	NOT IN PROGRESS	YES	NO	NO	YES
PEAC	PEACE OFFICER	IN PROGRESS	YES	NO	NO	YES
PEDE	PEDESTRIAN/HITCH HIKER	IN PROGRESS	YES	NO	NO	YES

PFMC	POLICE FMC TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PRIS	PRISONER TRANSPORT	NOT IN PROGRESS	YES	NO	NO	YES
PROT	PROTECTION ORDER VIOLATION	IN PROGRESS	YES	NO	NO	YES
RECO	RECOVERED STOLEN PROPERTY	NOT IN PROGRESS	YES	NO	NO	YES
REOF	REQUEST OFFICER	IN PROGRESS	YES	NO	NO	YES
RESU	REQUEST SUPERVISOR	IN PROGRESS	YES	NO	NO	YES
ROBB	ROBBERY	IN PROGRESS	YES	NO	NO	YES
SCHO	SCHOOL BUS VIOLATION	NOT IN PROGRESS	YES	NO	NO	YES
SERV	SERVICE CALL POLICE	IN PROGRESS	YES	NO	NO	YES
SEXO	SEX OFFENSE	NOT IN PROGRESS	YES	NO	NO	YES
SCHO	SHOOTING/STABBING	IN PROGRESS	YES	NO	NO	YES
SOLI	SOLICITOR	IN PROGRESS	YES	NO	NO	YES
SORN	SORN	NOT IN PROGRESS	YES	NO	NO	YES
STRE	STREET/ROAD OBSTRUCTION	IN PROGRESS	YES	NO	NO	YES
SUIC	SUICIDE ATTEMPT/SUICIDE	IN PROGRESS	YES	NO	NO	YES
SUSP	SUSPICIOUS PERSON	IN PROGRESS	YES	NO	NO	YES
SUSV	SUSPICIOUS VEHICLE	IN PROGRESS	YES	NO	NO	YES
TEST	TEST CALL	NOT IN PROGRESS	YES	YES	YES	YES
THEF	THEFT	NOT IN PROGRESS	YES	NO	NO	YES
TRAF	TRAFFIC COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TRES	TRESPASSING COMPLAINT	IN PROGRESS	YES	NO	NO	YES
TS	TRAFFIC STOP	IN PROGRESS	YES	NO	NO	YES
UNKNOWN	UNKNOWN	UNKNOWN	YES	NO	NO	YES
UNWA	UNWANTED SUBJECT	IN PROGRESS	YES	NO	NO	YES
VEHI	VEHICLE MAINTENANCE	NOT IN PROGRESS	YES	NO	NO	YES
WARR	WARRANT	IN PROGRESS	YES	NO	NO	YES
WEAP	WEAPONS SHOTS FIRED	IN PROGRESS	YES	NO	NO	YES
WELF	WELFARE CHECK	IN PROGRESS	YES	NO	NO	YES



**Staff Report for
Sugarcreek Township Trustees
December 16, 2013**

The following information is a snap shot of the activities and areas of responsibilities for the Sugarcreek Township Roads and Services Department.

Calls for Service

- 12-2 Dozer fell off trailer onto Ferry road (Al's Excavating)
- 12-3 Tree branches hanging over street on Rhyneway
- 12- 7 Sleet, snow
- 12-8 Ice

Accomplishments:

- Pruned landscape on Briggs at island
- Worked on sign list for grant from state
- Cut tree that fell in right of way Timber Trail
- Mounted plows on trucks
- Repair light over bay 6
- Snow and Ice removal

Budgetary Awareness Items:

- 44.74 hours overtime for full time employees and 70.75 hours for temp. part-time employees

Fiscal

End of Year Totals	
Budget	\$ 1,567,923.00
Expenditures as of December 2, 2013	\$ 1,127,804.68
% of Budget Used	71%
% of Budget Year Target	91.66%
% of Budget Remaining	29%
Cash Balance as of December 2, 2013	\$ 475,291.23

12-9 through 12-13 Mailbox and berm repairs, clean shop, wash trucks, and work on grant for signs.

12-16 through 12-20 Clear trees from right of way, Inventory of equipment and Grant for signs, storm water report for Greene County

Respectfully,

Anthony W. Lamb
Service Supervisor



**Staff Report for the Sugar Creek Township Board of Trustees
December 3, 2013 through December 12, 2013**

The following is a snapshot of the activities and areas of responsibility for the Sugar Creek Township Planning and Zoning Department. This report is prepared to keep the Board of Trustees informed and the citizens apprised of their Planning and Zoning Department. If further information or explanation is needed, please contact Cara Tilford at 937-848-8426.

Board of Zoning Appeals Activities:

- **December 19, 2013 Meeting**
 - **Request for a condition modification in Case BZA03-2013 to give the applicant more to time to complete the lot split/combination (county is requiring that the applicant tie into the sanitary sewer prior to allowing the lot split to move forward; this requirement was unanticipated and has resulted in the need for more time to complete the split/combination than originally anticipated)**

Zoning Commission Activities:

- **December 10, 2013 Meeting-Canceled**

Permits:

- See attached spreadsheet

Violations:

- See attached spreadsheet

Accomplishments:

- Attended Go Dogs Go Grand Opening on December 4, 2013
- Met with business owner on December 4, 2013 to discuss addition constructed without a Zoning Certificate

- o Met with two prospective property owners to answer questions about a property on Wilmington Dayton Road on December 4, 2013
- o Attended Chamber of Commerce Meeting on December 5, 2013
- o Met with residents on December 10, 2013 to discuss the interior alteration of a barn
- o Attended Department Head Meeting on December 11, 2013
- o Attended Greene County Township Association Meeting on December 11, 2013
- o Continue to work with firms on two new businesses looking to locate in the township (both new building constructions with anticipated applications being filed before the end of the year)
- o Updated Long-Range Land Use Plan to reflect Trustee approval; posted online and provided to RPCC for incorporation into the County's Plan
- o Prepared and sent Legal and Public Notices for BZA03-2013
- o Prepared Staff Report for BZA03-2013
- o Completed BZA Minutes, December 19th BZA Meeting Agenda, and distributed December 19th packets to BZA members
- o Working on end of the year BZA and BZC items (attendance certification for payment processing and 2014 schedules)
- o Distributed HOA Contact spreadsheet to Department Heads for input

Announcements/Upcoming Events:

- o Meeting with resident on December 16, 2013 to discuss violations
- o MVRPC TAC Meeting scheduled for December 19, 2013
- o BZA Meeting scheduled for December 19, 2013
- o Zoning Commission Meeting scheduled for January 14, 2013
- o Board of Zoning Appeals Meeting scheduled for January 23, 2013

Zoning Certificate Totals 2013

	SFR	MFR	AcStrc	Bsmt	Deck	Fence	P/F	Pool	Add/R	COM	Tmp U/S	Wall Sign	Grd Sign	Home Oc	Ten Fin	Other	TOTALS
JAN	2	0	0	0	0	0	2	0	0	0	0	0	0	0	0	1	5
FEB	0	0	1	0	0	1	0	0	1	0	0	0	0	0	0	0	3
MARCH	5	0	3	0	0	1	1	0	0	0	1	0	0	0	0	1	12
APRIL	2	0	5	2	0	2	0	0	2	1	0	1	0	0	1	0	16
MAY	1	0	1	1	3	5	0	1	1	0	1	1	0	0	1	0	16
JUNE	1	0	1	1	3	2	0	1	1	0	0	0	0	0	0	0	10
JULY	3	0	2	1	5	1	0	0	2	0	2	2	1	0	1	2	22
AUGUST	7	0	1	0	0	2	0	0	3	0	1	3	0	0	3	1	21
SEPT	3	0	2	0	0	0	2	0	1	0	0	0	0	0	0	1	9
OCT	2	0	7	0	0	3	0	0	0	0	0	0	0	0	1	1	14
NOV	2	0	1	0	0	0	0	0	0	0	0	1	0	1	1	0	6
DEC	0	0	1	0	1	0	0	0	0	0	0	1	0	0	0	1	4
TOTALS	28	0	25	5	12	17	5	2	11	1	5	9	1	1	8	8	138

138 ZCs issued ytd. vs. 110 ZCs issued same period 2012 (+25.5%). 28 ZCs for SFRs issued ytd vs. 21 ZCs for SFRs issued same period 2012 (+33.3%)

December 12, 2013

2013 Zoning/Property Maintenance Violations

Property Address	Complaint	Inspection	Pending Action
3789 Ferry	junk cars/misc. junk	8/15/2013	Updated citation sent in preparation for referral to XMC, abatement agreement entered into
4373 East Briggs	PMC Violations, junk car	5/13/2013	Abated
2853 Ferry Road	home occ. w/o approval	4/30/2013	Abated
4395 Swigart	junk cars	2/5/2013	Abated
4353 East Briggs	grass/junk	1/16/2013	Abated
2300 Stewart Road	lighting complaint	11/19/2013	Per builder, different floods with shields have been received, scheduling electrician to change out
	*working with owner to		advised homeowner not moved in yet; lights may have been inadvertently left on; spoke with
	address neighbor concerns		electrician on 1/22/2013 to clarify standards, working with electrician on meeting standards-
		2/13/2013	multiple inspections-no violation observed; light meter inspection-no violation
2353 Ferry Road	occupancy of camper on site	4/10/2013	Abated
1823-1829 Lakeman	trash (left at rd. by tenants)	3/14/2013	Abated
5633 Little Sugarcreek	junk, garage door painting	8/14/2013	Abated
4139 Middle Run	business in residential district	8/15/2013	Abated
4387 East Briggs	boat in driveway	5/12/2013	Abated
1784 Sonoma	truck parking in backyard	5/13/2013	No violation observed on two inspections
4292 Willow Creek Circle	grass adj. to Wilim. Dayton	6/12/2013	Abated
4301 Willow Creek Circle	grass adj. to Wilim. Dayton	5/28/2013	Abated
Sprint	illegal sign	5/13/2013	Abated
Authorized Wireless	sign in row	5/13/2013	Sign removed and returned
1758 Sonoma	grass and junk	5/14/2013	No violation observed on two inspections
844 Carpenter	grass	7/3/2013	Abated
5131 Oleva	grass	7/3/2013	Abated
1895 N. Lakeman	junk, PMC Violations	11/14/2013	Final citation pending
1765 Silverado	grass	5/23/2013	Abated
Kamdar Lot 725	grass	5/13/2013	Abated
3778 W. Salinas	grass	5/20/2013	Unsubstantiated-not 12"
3480 Wilmington Dayton	grass	5/28/2013	Abated
2025 Erickman	grass	N/A	Abated
4348 Roscommon	grass, PMC Viol.	10/3/2013	Abated-grass, PMC-sent citations working with asset management company
Indian Wells Trail-4 lots	grass	5/28/2013	Abated
898 McBee Road	grass	8/14/2013	Abated-Advised Asset Management Co. to secure property
2654 River Bluff	grass	6/13/2013	Abated
Cedar Trail adj. to White Fence	grass	6/12/2013	Abated
1839 N. Lakeman	accessory structure condition	10/3/2013	Sent Advisory Notice; left message for follow-up, no action observed, Violation Notice sent
1859 N. Lakeman	broken window	10/3/2013	Abated

December 12, 2013

2013 Zoning/Property Maintenance Violations

2785 Waynesville	grass	6/13/2013	Abated
6651 Possum Run Road	accessory struc. proximity to p.l.	6/12/2013	No violation
1758 Sonoma	trash	6/5/2013	Abated
1010 Little Sugarcreek	grass	7/20/2013	Abated
525 Oleva	parking in gravel	6/24/2013	No violation observed
Cedar Trail	grass	8/14/2013	Abated
Tom's Mulch	lighting complaint	11/12/2013	Property owner looking into options; update from property owner 11/25/2013
727 Walden Way	garbage	11/26/2013	Notice of Violation sent
Smith Property-Feedwire	vegetation	10/3/2013	Abated
Park District Property-Feedwire	vegetation	10/3/2013	Some abatement action observed
Township Property-Waynesville	vegetation	8/15/2013	Referred to BT
4481 Shannon	boat and trailer in driveway	8/15/2013	Abated
4378 State Route 725	vegetation	10/3/2013	Abatement action observed; contacted property owner
Kamdar Lot 725	vegetation	10/3/2013	Abated
1157 McBee	cars parked potentially unlic.	10/3/2013	Contacted property owner
1128 McBee	chair at road and trailers	10/3/2013	Abated and given timeframe for trailers to be removed
Bridge at Washington Mill	sign on bridge	9/11/2013	Sign removed
2800 Graf Mill	business in residential district	10/30/2013	No violation observed
4404 Centerville Road	cond of horses, dilapidated struc.	11/26/2013	referred to Humane Society-horses, called Building Dept.-can't assist, Advisory Notice pending meeting scheduled with property owner 12/16/2013
3122 Sears Road	campers in front yard-occupied?		
	business in agricultural district	11/25/2013	headstone engraving to cease per owner, toured barn no evidence of additional home occupat.
			violations

December 12, 2013



**Staff Report for
Sugar Creek Township Trustees
December 13, 2013**

The following information is a highlight of the activities and areas of responsibilities for the Sugar Creek Township Information Technology Department.

Items Completed:

- Attended NWS LERMS training with Sgt. Williams at Beavercreek Police Dept.
- Deployed new version of Sophos throughout network
- Final West Net review provided to Chiefs and Mr. Tiffany.
- Submitted yearly renewals for software maintenance
- Reviewed Columbitech VPN product via webex session, arranged for trial. (Alternative to NetMotion product already in place).
- Began pricing for Server OS update per Mr. Tiffany.
- Ordered replacement phones for Service dept.
- Reconfigured Security level assignments for Lenel building security to meet Chief Brown's latest Police Side requirements.

Respectfully,

Christopher A. Zappanti
Director of Information Technology