

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on November 18, 2013, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Donna Hellman, Daniel Coots and Jim Martin.
4. **Community Activities**
Mr. Tiffany said the 'Fine Wine and True Spirits' store will be opening this week.
5. **Reports**
 - A. Administration
The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing to add to his report.
 - B. Fiscal Office
Mr. Hodson said he had nothing to report.
 - C. Fire
The report prepared by the Fire Department will be appended to the permanent record. Asst. Chief Zimmerman said she had nothing additional to add.
 - D. Police
The report prepared by the Police Department will be appended to the permanent record. Chief Brown said the Ministerial Alliance has invited the Trustees to an upcoming Service. He said he will provide them with the details.
 - E. Roads and Services
The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said they finally got the street sweeper repaired. Mr. Pittman asked about the accident caused by loose stone listed in the report. Mr. Tiffany said he didn't know the reason for the loose stone. He said it could have been a spill from a truck. Mr. Bryant asked Mr. Tiffany if he could get them the details. Mr. Tiffany said he would.
 - E. Zoning
The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said the BZA meets this Thursday and that the Comprehensive Development Plan has been recommended for approval by the Board. She said it is tentatively on the table for December 2nd. Mr. Pittman asked if 'Go Dogs Go', which was opening soon, was mainly into boarding or training dogs. Cara said they were mostly into training but would board dogs for their day time customers.
 - F. Information Technology
Mr. Zappanti's report will be added to the permanent record. Chris was absent from the meeting.
 - G. Trustees
The Trustees said they had nothing to report this evening.
6. **Old Business**
 - A. Meeting with the City of Bellbrook

Mr. Pittman asked where we were with the City of Bellbrook. Mr. Bryant said the Election is over. Mrs. Daugherty said that maybe they will meet with us now. Mr. Pittman asked Mr. Tiffany if he would try to schedule a meeting again. Mr. Tiffany responded that he would.

7. New Business

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for the Regular Session and the Work Sessions. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
 Mr. Bryant – Yes
 Mr. Pittman – Abstain

B. Payment on Bills

Mrs. Daugherty moved to accept the Payment of Bills as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
 Mr. Bryant – Yes
 Mr. Pittman - Yes

C. Transfer of Appropriations Police and Fire Department

Resolution# 2013.11.18.01

Debit Fund Number	Account Name	Credit Fund Number	Account Name	Amount to Debit/Credit
2081	Police Department	3012	Bond Retirement	\$ 47,013.75
2112	Fire Department	3012	Bond Retirement	\$ 64,923.75
			Total Transfers:	\$ 111,937.50

D. Transfer of Appropriations Roads and Services Department

Resolution# 2013.11.18.02

Debit Fund Number	Account Name	Credit Fund Number	Account Name	Amount to Debit/Credit
2031	Roads and Services	3101	Bond Anticipation Notes	\$ 7,600.00
			Total Transfers:	\$ 7,600.00

Mrs. Daugherty moved to accept the Resolutions 2013.11.18.01 and 02 as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
 Mr. Bryant – Yes
 Mr. Pittman - Yes

Mr. Hodson said the transfers were for payment of the loans on the Public Safety Building and Clyo Road.

Police Department

E. Resignation of Part-time Records Clerk Cheryl M. Kayser

Resolution# 2013.11.18.03

WHEREAS, Part-time Records Clerk Cheryl M. Kayser gave notice of her intention to resign with an effective date of November 8, 2013, from the Sugarcreek Township Police Department; and,

WHEREAS, Mrs. Kayser has been a member of the Sugarcreek Township Police Department since August 13, 2010, and,

WHEREAS, Police Chief Michael A. Brown recommends in his November 8, 2013, correspondence that we accept the resignation of Cheryl M. Kayser,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Cheryl M. Kayser effective November 8, 2013.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

Mr. Bryant asked if there were plans to replace her. Chief Brown said they were currently doing a search and will probably advertise for a replacement soon. He said in the interim, Sergeants Evans and Williams will fill in.

F. Resignation of Full-time Police Officer Timothy A. Pyles.

Resolution# 2013.11.18.04

WHEREAS, Full-time Police Officer Timothy A. Pyles gave notice of his intention to resign with an effective date of November 30, 2013, from the Sugarcreek Township Police Department; and,

WHEREAS, Mr. Pyles has been a member of the Sugarcreek Township Police Department since July 18, 2011, and,

WHEREAS, Police Chief Michael A. Brown recommends in his November 15, 2013, that we accept the resignation of Timothy A. Pyles,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Timothy A. Pyles effective November 30, 2013.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

Chief Brown that Officer Pyles was going to West Carrolton. He said someone on his list of recruits has already come in and picked up a packet. Chief Brown said their preliminaries look good. Mrs. Daugherty asked how many full time Officers we have. Chief Brown said he has eight listed on the organization charts.

Roads and Services Department

G. Re-appointment of Temporary Part-time Employees for the Roads and Services Department

Resolution# 2013.11.18.05

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Charles Anderson, Ronald Applegate and Ronald Brooks were hired as temporary part-time employees on November 5, 2012; and,

WHEREAS, the previous appointments expired as they were only valid for one hundred and eighty (180) days from the start of employment; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends the re-appointment of Mr. Anderson, Mr. Applegate and Mr. Brooks to the positions of temporary part-time employee and has indicated that adequate funds are available in the 2013 budget for these re-appointments,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby re-appoint Charles Anderson, Ronald Applegate and Ronald Brooks to the positions of temporary part-time employee at the rate of pay of \$11.25 per hour, payable on a bi-weekly basis.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

Mr. Bryant asked how many more do we need. Mr. Tiffany said we have five but would like to have twelve to fifteen.

8. Trustee/Staff Discussion

Mr. Bryant said he would like to congratulate the Bellbrook High School Marching Band for winning the single A 'Bands of America' competition championship. He said he would like to have them in to recognize them.

9. Public Comments

There were no Public comments.

Mr. Bryant moved to adjourn. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

The meeting adjourned at approximately 7:25 pm.

Theodore L. Hodson, Fiscal Officer