

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2013.10.07.02**

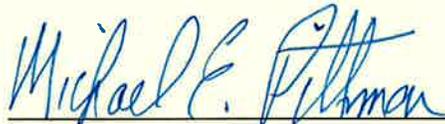
IN RE: Resignation of Part-time Firefighter/EMT James M. Elkins

WHEREAS, Part-time Firefighter/EMT James M. Elkins submitted his letter of resignation on September 24, 2013, from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Elkins has been a member of the Sugarcreek Township Fire Department since July 15, 2013, and,

WHEREAS, Chief Randall J. Pavlak recommends that we accept the resignation of James M. Elkins,

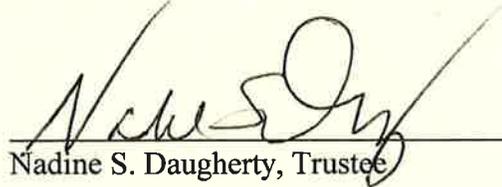
NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of James M. Elkins effective September 24, 2013.



Michael E. Pittman, Chairperson



Scott W. Bryant, Vice Chairperson



Nadine S. Daugherty, Trustee



Theodore L. Hodson, Fiscal Officer



**Randall J. Pavlak**  
**Fire Chief**

9/30/2013

Mr. Barry Tiffany

Reference: James Elkins

Please place on the agenda for the next Trustee meeting the resignation of part time firefighter James Elkins. Mr. Elkins has returned all property and his letter of resignation is attached with an effective date of 9/24/2013.

Sincerely,

Randall J. Pavlak  
Fire Chief

09/24/2013

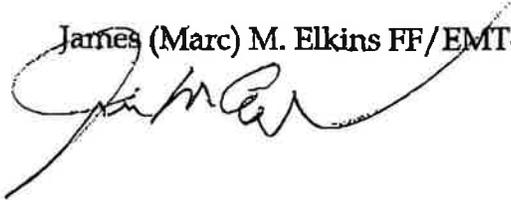
To Sugarcreek Twp. Fire Admin & Board of Trustees:

It is with great regret that I, James (Marc) M. Elkins, hereby am resigning my position with Sugarcreek Township Fire Department. Due to some unforeseen and uncontrollable circumstances in my life at this time, I will not be able to complete the necessary requirements that I need to retain my employment in the time allotted to me. I wish to thank each and every one of you for the opportunity that was given to me and for the knowledge I gained in my short time with the department. It was an honor to be a part of your great department and I apologize for leaving on such short notice.

My resignation is effective immediately upon receipt of this letter. Thank you for everything and I wish you all the best.

Sincerely,

James (Marc) M. Elkins FF/EMT-B

A handwritten signature in black ink, appearing to read "James M. Elkins", written over the typed name.