

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on September 16, 2013, at 5:30 p.m., at 2090 Ferry Road, Bellbrook, Ohio 45305.**

1. Mr. Pittman called the meeting to order at 5:30 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present were Chief Brown, Chief Pavlak, Cara Tilford, Tony Lamb and Chris Zappanti.
3. **Department Discussion Items –**  
Mr. Tiffany said we have Halloween coming up and need to set a date for Beggars Night. He said Bellbrook has set theirs for the 31<sup>st</sup>. The Board agreed to do the same.

Mr. Tiffany said he had a couple of items to talk about. He said Phil Gallagher, Ferry Road, has some small Willow trees in a ditch in the right-of-way. He said Mr. Gallagher stopped Dale and asked him to not cut down the trees. Dale told him they were in the right-of-way and need cut but said he could talk to Mr. Tiffany about it. In a phone conversation, Mr. Tiffany told him they needed to be removed. If he wished to save them he could move them and replant them. Mr. Tiffany told the Board they may be receiving calls from Mr. Gallagher.

Mr. Tiffany said there are still some people not happy with the chip seal and cape seal road repairs at River Ridge II. He said that Mr. Hogue, president of the Home Owners Association, was not happy with it. Mr. Pittman asked if we should inform the public about the cape seal. Mr. Bryant said it is a new product and extends the life of the road and we are evaluating it to see if we will use it again. Mr. Tiffany said the process allowed us to do additional needed repairs. Mr. Lamb said it saved us about sixty seven thousand dollars. Mr. Bryant said we have sent letters to tell them what we were going to do and suggested we just call those complaining.

Mr. Tiffany provided an update on the progress of the island removal at East of Eden. Tony said he needed contact information for Xenia Dispatch. Chief Brown provided Tony with a phone number.

Zoning – Cara said Bill Schieman interviewed Jeff Bennett and sent Barry a letter recommending him as a BZC alternate. She said we could do an appointment on the first meeting in October. Cara said she made an initial contact with Anita Dobrzlecki regarding the fracking waste water issue. She said her initial thought is that this may pertain more to state regulation, but will be working with the prosecutors' office to see if there is something the Township can do. Mr. Tiffany said we have a lighting complaint about a glass front house on Stewart Road. Cara said she had talked to the owners previously about a complaint from the same party and they were very cooperative in trying to resolve the issue. She said they are well within compliant lighting regulations. Mr. Tiffany said he will have the complainant in and will explain the lighting regulations.

Mr. Bryant said he was on Walden Way and did not see an issue with the trees, as discussed at a previous work session. Mr. Lamb asked if he was on the right Walden Way. Chief Brown suggested he go out with Tony so Tony could explain the problem.

Fire Department – Chief Pavlak said the dispatch conversion went okay. He said they have driven around the Township and testing was also okay. He said they are continuing to check for any problems. He said things are working right now. Chief Brown said they have backups in place if needed. He said our dispatch is working well all LEADS lines have been moved. Mr. Hodson asked Chief Brown if Ms. Wade will continue working on special arrangement. Chief Brown said she will be turning in some additional hours. Mr. Bryant suggested we recognize people turning in extra time and effort to get through the consolidation transition. Mr. Tiffany said Steve Morgan (Vimark) called him and asked if all phone numbers were the same. After Mr. Tiffany said they were, he said he would put it out on his network. Chief Pavlak said his network is huge.

Cara said the Channel 2 story about the Safe Routes to Schools program is on the Website. Mr. Bryant asked if construction was started. Mr. Tiffany said they started today.

Chief Pavlak said they had another successful cardiac arrest call at Walmart. He said the prognosis for the lady is very good. He said Costco is going in at the Dille property development. Mr. Pittman asked Chief Pavlak if the plans have changed much. Chief Pavlak said there have been only minor changes. Mr. Pittman asked when they will start construction. Chief Pavlak said 'soon'. He said we had some issues with Fire Lanes but Centerville backed us one hundred percent.

Mr. Tiffany said he and Cara met with Orange Leaf. He said they were opening tonight and that Starbucks opened last Friday.

Chief Pavlak said he is going to have a Temp. Service provide employees to try out for Mary's position. He said their pay will be about the same as Mary's. If we get one we like we could send them to the Board for an interview. He said he would leave the Board with information about the Temp. Service tonight. Chief Pavlak passed out sheets to the Board with additional information about his proposed staffing changes. A discussion ensued about the staffing but the Board and other still did not understand exactly how the savings in payroll was achieved. Mr. Pittman asked Mr. Tiffany to take a look at the calculations. He said he looked at the hiring of additional full-time replacing part-time as a safety issue and doubted it would save money. He said he might go for a couple of full-time for safety reasons. Mr. Bryant added at the expense of part-timers. Mr. Bryant said if we're okay with two, can we do them tonight and come back later for a third. Mr. Bryant said, trying to leave emotions out, he can't believe you can replace part-time with full time and save money. Mr. Pittman said it's a safety issue. Mr. Tiffany said not on training, only on experience. Mr. Pittman asked Mr. Tiffany if he got information from other townships. Mr. Tiffany said Mr. Knopp is working on it.

Mr. Pittman said he still does have the information he anticipated. The Board decided to delay the decision until next week and to have Mr. Tiffany and Mr. Hodson to look at it to see if additional simplification of the money savings could be achieved.

Mr. Pittman moved to adjourn. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mrs. Daugherty – Yes  
Mr. Bryant - Yes

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Theodore L. Hodson, Fiscal Officer  
The meeting adjourned at 6:48 pm.