

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on October 07, 2013, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Donna Hellman, Steve Knopp, Danielle Coots and Marlene Moeller.

Mr. Pittman said Mr. Jeff Bennett was present tonight to be appointed as an alternate to the Board of Zoning Commission. He said he knew in the past that Mr. Bennett had expressed interest in serving the community. He said this was a good way to get involved and it is an important position.

Zoning Department

E. Appointment of Board of Zoning Commission Alternate Member Jeff Bennett

Resolution# 2013.10.07.03

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, an open alternate position exists and it is imperative that all positions on the Zoning Commission be filled with Citizens who will make decisions in the best interest of Sugarcreek Township; and,

WHEREAS, Mr. Jeff Bennett has expressed a genuine interest in serving on the Board of Zoning Commission; and,

WHEREAS, Mr. Jeff Bennett was interviewed by Chairperson William Schieman and Vice Chairperson John Baldino and found to have the necessary qualifications to serve as an alternate member on the Board of Zoning Commission; and,

NOW THEREFORE, BE IT RESOLVED, that Mr. Jeff Bennett is hereby appointed to the position of Alternate Member on the Board of Zoning Commission for the remainder of a five-year term beginning October 7, 2013, and expiring on March 31, 2014. (Said appointment made pursuant to Ohio Revised Code Section 519.13.)

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. Bryant – Yes

Mr. Pittman – Yes

Mr. Bennett came forward and said he has lived in the Township for 15 years and still has one child in High School. He said he would like to see Open Space preserved and would like to help the Township grow in ways that it should. Mr. Bennett said he would like to make a contribution to the community that he lives in and enjoys. The Board all welcomed Mr. Bennett to his new appointment.

4. Community Activities

Chief Pavlak said the Bellbrook Sugarcreek Education Foundation will be having their 'Spirited Affair' fund raiser event at the Middle School. He said 'Halloween in the Park' will also be on the 19th of this month and that 'Trick or Treat' night will be on the 31st. Cara said 'Walk to School ' day will be this Wednesday. Mrs. Daugherty asked at what time. Cara said it will start at 9:05 am at the Intermediate school. Mr. Bryant asked if it was on our calendar. Cara said she will check with Karen.

5. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing to add to his report.

B. Fiscal Office

Mr. Hodson said he had nothing to report.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he and Chief Brown needed to discuss the reporting they are to receive monthly with Xenia Central. Mr. Pittman said he appreciated the attendance of both the Fire and Police Department at the East of Eden block party. Mrs. Daugherty asked how dispatch was going. Chief Pavlak said everything was going okay. Mr. Bryant asked Chief Pavlak if the budget awareness items on his report were coming off soon. Chief Pavlak responded that they have not been invoiced for the radios and that they also have not received the loan from LGIF. He said the loan was approved by the State but Xenia had a few issues to straighten out. Mr. Bryant said maybe we should put this back on 'Old Business'.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said everything is going well. Mr. Bryant asked if there were any more projects this fall. Mr. Tiffany said we have a culvert to replace and more Dura-patching. He said Eden Meadows turned out great.

E. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said she had nothing additional.

F. Information Technology

Mr. Zappanti was absent.

G. Trustees

Mr. Bryant said he attended the M.V.R.P.C. Meeting. He said they had a good discussion and he also had a very good talk with a Washington Township Trustee.

Mr. Pittman said he thought he would like to have a new organizational chart including employees full and part-time. Mr. Bryant suggested possibly even volunteers. Mrs. Daugherty said she has been working with Karen on an organizational chart. Mr. Pittman said he would like to have all employees included.

Mr. Pittman asked how we were coming with the Greene County tower issue. Mr. Tiffany said Howard Poston is working on a draft agreement for everyone on their side and they are getting a list of everything on the tower. Mr. Pittman said he hopes everything continues to go forward.

6. **Old Business**

B. Towing Discussion

Mrs. Daugherty asked if the towing issue was resolved. Mr. Tiffany said we have four on our list now. Chief Brown said we now have Parson's, Mormon's, Johnson's and Sandy's. Chief Brown said new regulations from the State of Ohio, regarding towed vehicles, may make things a little cumbersome with four. Mrs. Daugherty said if it becomes a big problem we can always go back to one.

A. Pay Increase for temporary part-time employees

Mrs. Daugherty said she was okay with raising their pay from ten to eleven dollars. Mr. Tiffany said they are currently at \$10.25 per hour. Mr. Pittman said they have not had an increase in several years. Mr.

Bryant said he was in favor of a bonus. Mr. Tiffany said there is an opportunity downside to a bonus. He said work schedules may not give them an equal opportunity to drive, depending on the snow event. Mrs. Daugherty said we do need them. Mr. Tiffany suggested twelve dollars an hour. Mr. Bryant said he was not in favor of a raise but still preferred a bonus time worked. Mr. Pittman said last year we only paid six hundred dollars total for our seasonal drivers. Mr. Tiffany said we could make a simple bonus system. Mrs. Daugherty said she was in favor of a raise. Mr. Pittman said he was okay with twelve dollars. Mrs. Daugherty said she wanted one dollar.

Mr. Pittman moved to increase the part-time temporary Road Department employees from \$10.25 to \$11.25 per hour. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - No
Mr. Pittman - Yes

D. Fracking

Cara said in her discussion with the Prosecutor's Office that the Ordinance passed by Yellow Springs was pretty much a political statement. She said disposal of 'fracking' water would be covered under surface mining regulations and would be prohibited. Mr. Bryant said he was concerned about all of the act North Eastern Ohio and that a ruling may have overturned a Township regulation. Cara said she will check into it.

C. Change in Staffing plans for the Fire Department

Mr. Pittman said this was previously discussed in the work session. Mr. Pittman made a motion to hire two new full time Firemen and to hire them on the date that they qualify. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

Mr. Bryant said he liked moving toward a full time staff. Chief Pavlak thanked all for working through this with him.

7. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for the Regular Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

B. Payment on Bills

Mrs. Daugherty moved to accept the Payment of Bills as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

C. Increase in Appropriations for the Administration Department

Resolution# 2013.10.07.01

WHEREAS, the need exists to increase appropriations for the General Fund for expenditures offset by receipts; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2013 Budget, has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

Fund Name	From	To
1000 General Fund	\$512,775.00	\$537,775.00

NOW THEREFORE, BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Fire Department

D. Resignation of Part-time Firefighter/EMT James M. Elkins

Resolution# 2013.10.07.02

WHEREAS, Part-time Firefighter/EMT James M. Elkins submitted his letter of resignation on September 24, 2013, from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Elkins has been a member of the Sugarcreek Township Fire Department since July 15, 2013, and,

WHEREAS, Chief Randall J. Pavlak recommends that we accept the resignation of James M. Elkins,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of James M. Elkins effective September 24, 2013.

Mrs. Daugherty moved to accept the Resolutions as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Trustee/Staff Discussion

Mr. Bryant asked if we had a future meeting scheduled with Bellbrook yet. Mr. Tiffany said he was waiting on Mark to get back with him. Mrs. Daugherty said she would like to put it on 'Old Business'. Mr. Pittman suggested Mr. Tiffany contact him again. Mr. Tiffany said he already had.

Public Comments

There were none.

Mr. Pittman moved to adjourn. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. Bryant – Yes

Mr. Pittman – Yes

The meeting adjourned at 7:46 pm.

Theodore L. Hodson, Fiscal Officer

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