

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2013.10.21.01**

IN RE: Reclassification of Fire Department Personnel - Joshua S. Kirby and Joshua J. Hauser

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

WHEREAS, Chief Randall J. Pavlak requests the reclassification of Joshua S. Kirby and Joshua J. Hauser from Part-time Firefighter/Paramedics to Full-time Firefighter/Paramedics, in concert with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the reclassification of Joshua S. Kirby and Joshua J. Hauser to the positions of full-time Firefighter/Paramedic at the pay rate of \$15.16 per hour payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, these reclassifications shall have an effective date of November 11, 2013, and are subject to a one (1) year probationary period ending November 11, 2014.

*Absent*

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Michael E. Pittman, Chairperson

*Scott W. Bryant*

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Scott W. Bryant, Vice Chairperson

*Nadine S. Daugherty*

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Nadine S. Daugherty, Trustee

*Theodore L. Hodson*

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Theodore L. Hodson, Fiscal Officer



# Sugarcreek Township

FIRE DEPARTMENT

4398 Clys Rd.

Dayton, Ohio 45459

Fire Admin: 848-7344 • NON-EMERGENCY PHONE (937) 848-2727

Randall J. Pavlak  
FIRE CHIEF

Date: October 17, 2013

To: Barry Tiffany, Administrator

From: Chief Randy Pavlak

Ref: Full Time Firefighter/Paramedic

Please present to the Board of Trustees to approve the promotion of FF/Paramedic Joshua S. Kirby and Joshua J. Hauser from Part-time Firefighter/Paramedic to Full-time Firefighter/Paramedic effective November 11, 2013. FF Kirby and FF Hauser have passed all the necessary background, medical and drug testing as required. FF Kirby and FF Hauser passed all the requirements in the Assessment for Full time Firefighter/Paramedic. Their hire sheets and paperwork are attached.

If you have any questions, please let me know.

Respectfully submitted,

Randall J. Pavlak  
Fire Chief



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### Pay Grade Status Recommendation

Employee Name: Josh Kirby

Department: Fire

Classification: Full Time FF/P

Hire Date: 2/18/2008

Current Pay Grade: F

Current Pay Rate: \$10.97

Brief statement on employee performance:

Full Time new hire

**Recommended Pay Grade: A**

**Recommended Pay Rate: \$15.16**

**Effective Date: November 11, 2013**

(annual pay recommendations are effective the first full pay cycle in April)

  
\_\_\_\_\_  
Department Head Signature

10/17/13  
\_\_\_\_\_  
Date

Comments:

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\_\_\_\_\_  
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Concur with recommendation

Do not concur with recommendation

\_\_\_\_\_  
Township Administrator Signature

\_\_\_\_\_  
Date

**Pay Grade Approved by Trustees: \_\_\_\_\_**

**Resolution Number: \_\_\_\_\_**

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### Pay Grade Status Recommendation

Employee Name: Joshua Hauser

Department: Fire

Classification: Part Time FF/Paramedic

Hire Date: 2/6/2012

Current Pay Grade: A

Current Pay Rate: \$10.65

Brief statement on employee performance:

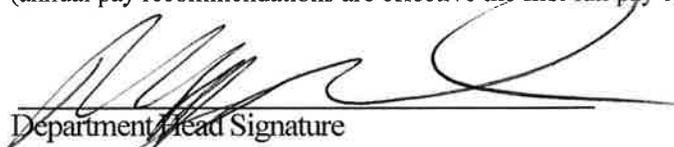
Full Time new hire.

**Recommended Pay Grade: A**

**Recommended Pay Rate: \$15.16**

**Effective Date: November 11, 2013**

(annual pay recommendations are effective the first full pay cycle in April)


Date 10/17/13

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Comments:

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Concur with recommendation

Do not concur with recommendation

\_\_\_\_\_  
Township Administrator Signature

\_\_\_\_\_  
Date

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**Pay Grade Approved by Trustees: \_\_\_\_\_**

**Resolution Number: \_\_\_\_\_**