

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on September 3, 2013, at 5:30 p.m., at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Pittman called the meeting to order at 5:30 pm.
2. Mr. Hodson called the roll with Board Members Mike Pittman and Scott Bryant present. In addition to Mr. Tiffany, Township Administrator, others present were Chief Brown, Chief Pavlak, Cara Tilford and Chris Zappanti. Mrs. Daugherty was out of town.

3. Department Discussion Items –

Mr. Pittman's arrival was delayed a few minutes and Mr. Bryant said he had received a call regarding the Township's list of towing companies it used. Mr. Pittman, after his arrival, finding a discussion in progress, said he had received a call also. Chief Brown explained the origins of the calls, which was a result of shortening our usage of seven towing companies. He said we needed to supply a list of towing companies to Xenia Central and he felt this large number of companies would place an unfair burden on their dispatch. After reviewing previous history and the companies being used, he felt one company would fit all our requirements in any incident. However, some of the other companies thought they should be included because they were in Greene County. As a result of the discussion, Mr. Pittman and Mr. Bryant decided to add one or two of these companies to the list as back up.

Zoning – Cara said Crossview Christian Church is having a cell tower constructed on their property. She said, because of their zoning, there are no restrictions on the placement of the tower. Cara said, unfortunately, it is planned to be erected on the corner of their lot and next to the road. She said she wanted to notify the Board since she is sure there will be some unhappy Citizens. Mr. Tiffany said we should probably notify them. Mr. Bryant said we might send them a letter.

Fiscal Office – Mr. Hodson said the accounting system is back as it was before the crash. He said not a single transaction was lost or had to be reconstructed.

Police Department – Chief Brown said Lowes will be funding a shelter for our shooting range.

IT Department – Mr. Zappanti said we are two and a half weeks out from our consolidation and our focus is getting there. Mr. Bryant asked where we stood. Mr. Tiffany said he thought all the problems were pretty well resolved except for long term. Chief Pavlak said the current plans for back-up will not work in the long term and is yet to be resolved. Mr. Tiffany said none of our dispatchers will be going to Xenia Central on the 15th. Chief Pavlak said there will probably be one from Bellbrook. Chief Brown said there are several dispatchers at Xenia Central already familiar with our area. Chief Pavlak said there were also a lot of MARCS issues to be resolved. Chief Pavlak said Xenia had a problem last Saturday night with the receipt of fire calls. He said it has never happened before and he hopes it gets them moving. Chief Pavlak said Chris has done a lot of work with New World but Xenia has to make a commitment on alerting. Chris said W.S. Electronics can take the pieces already there and make it work but it won't be like any other. He said the question is whether you want to band-aid or do you want to replace up front. Chief Pavlak said they are moving away from Zetron alerting and it will be a back-up. He said New World and Motorola won't work together with Zetron.

Mr. Bryant asked what was needed from the Board. Chief Pavlak said 'nothing yet'. Chris said he has gone as far as he can and it's now up to the Xenia Fire Chief and himself. He said we will have numbers to give you then it's up to the Board. Mr. Bryant asked if we could all meet together. Chris said he would see. Mr. Bryant said we need to get the people who are going to make the decisions to make them. He said he thought it would be a good idea to put information on the website about the transition of service. He also said we could put it in the paper. Mr. Pittman suggested we wait a little longer to see what happens. Mr. Bryant said we just need to say we are going to combine and don't need any comments about whether service will be better or not.

Chief Pavlak said we need to get it out so people will know. He said he has been asked if the phone numbers will be the same. He said they will be but people need to know.

Cara suggested we also use the Bellbrook T.V. Channel. Mr. Tiffany suggested we get an employee to give a presentation. Mr. Bryant said we just want facts and no projections about what might happen.

Fire Department – Chief Pavlak said there are some changes being made to the Dille Phase I project by Centerville. He said he will see the plans tomorrow. He said buildings are being relocated. Mr. Pittman asked if we needed a discussion and decision tonight on Chief Pavlak's request for relief on part-time hours since Obamacare is being delayed again and on Chief Pavlak's change in staffing plans. He asked if it could wait until Mrs. Daugherty is back. Mr. Pittman said he did not think he could support Chief Pavlak's request for three additional full-time employees on his staffing plan nor did he see how it could possibly save money.

Mr. Bryant said he would like to see full-time grow at the expense of part-time since it would create less turnover of personnel and better trained personnel. Mr. Pittman said he was concerned about the costs involved with pensions, insurance, attorney fees associated with the union, etc. He said however, that he did agree with full-time regarding the safety issues. Mr. Pittman said he did not think Chief Pavlak would convince him of three. Mr. Bryant said he would like to see how the numbers were arrived at. Mr. Pittman said he would like Mrs. Daugherty also to be here to see how your numbers work. He suggested they meet with Chief Pavlak sometime next week. Mr. Tiffany asked Chief Pavlak if he could articulate the math a little more before the meeting so they could all understand it.

Mr. Tiffany provided a copy of a letter he received about "New Health Insurance Marketplace Coverage Options and Your Health Coverage". Two forms were attached to be filled out by our employees. Mr. Tiffany said we were required to send it to the employees and need a certified record of such.

Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mr. Pittman - Yes

The meeting adjourned at 6:50 pm.

Theodore L. Hodson, Fiscal Officer