

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on August 19, 2013, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others present who signed in were Barbara Burson, Danielle Coots, Jim Martin and Donna Hellman.

Mr. Pittman said there were two gentlemen on the agenda tonight to be appointed to the Fire Department. He said we will move forward to that Resolution so the family members present would not have to sit through the meeting for their appointment.

C. Appointment of Fire Department Personnel Under the Terms of the Acceptance of FY2008 Safer Grant:
Robert J. Symes and Chad E. Beekman.

Resolution# 2013.08.19.01

WHEREAS, on May 15, 2009, the Sugarcreek Township Board of Trustees approved Resolution 2009.06.15.07, which accepted the FY2008 Safer Grant; and,

WHEREAS, Chief Randall J. Pavlak is requesting under the terms of the FY2008 Safer Grant the appointments of Robert J. Symes and Chad E. Beekman as Part-time Firefighter/EMT's in support of the Sugarcreek Township Fire Department goals and objectives; and,

WHEREAS, funds for this position are allocated out of the FY2008 Safer Grant; and,

WHEREAS, the Board of Trustees amended Resolution 2012.12.17.07 to state "that effective February 1, 2013, all part-time employees shall be scheduled to work not more than twenty-four (24) hours in any work week and effective March 31, 2013, part-time employees shall be permitted to work not more than twenty-eight (28) hours total in any work week",

NOW THEREFORE, BE IT RESOLVED, that Robert J. Symes and Chad E. Beekman shall be appointed to the positions of Part-time Firefighter/EMT's.

FURTHER BE IT RESOLVED that these positions shall have an effective date of August 19, 2013, with a one (1) year probationary period ending on August 19, 2014.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Beekman came forward and had his picture taken with the Board and Chief Pavlak. Mr. Beekman was then personally welcomed by the Board and the staff.

4. Community Activities

Cara said the MVRPC was hosting an open house on September 18th for their 'Going Places' Initiative. Mr. Pittman said there was a Greene County Trustee's Association meeting on September the 10th. Chief Pavlak said traffic will be restricted on I675 on Wednesday near Indian Ripple Road between 12:01 and 5:00 am.

5. Reports

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing to add to his report.

B. Fiscal Office

Mr. Hodson said he had nothing to report.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Mr. Pittman asked Chief Pavlak if he would talk about Gary Branstetter's appointment. Chief Pavlak said Gary had been appointed by Gov. Kasich to a five member council which reviews how to get news out about water safety issues.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said our guys have been complimented on the level of quality they can attain with the Dura-patching equipment. Mr. Bryant asked if we borrowed the Dura-patcher from Beavercreek. Mr. Tiffany responded that we did.

E. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mr. Pittman asked Cara about the new development in Kable's Mill. Cara said there will be about twenty houses. Mr. Bryant asked how our numbers compare to last year. Cara said they are up substantially. Mr. Bryant asked Cara about the vegetation issue with the Parks. Cara said Mr. Rammel had complained about the Parks and Home Owners Associations not keeping up with the weeds. Cara said Mr. Tiffany had talked to the Park District. Mr. Tiffany said Jeff had told him, as of last week, they have mowed sixty seven acres of the old Dille farm.

F. Trustees

Mrs. Daugherty said she had a good time at the parade and talking to the people last week end at the Lion's Festival.

Mr. Pittman said he had a good time also.

6. **Old Business**

7. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for the Regular Session. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

B. Payment on Bills

Mr. Bryant moved to accept the Payment of Bills as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Fire Department

D. Resignation of Part-time Safer Firefighter/EMT

Resolution #2013.08.19.02

WHEREAS, Part-time Safer Firefighter/EMT Erik M.D. Sonntag submitted his letter of resignation on August 8, 2013, from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Sonntag has been a member of the Sugarcreek Township Fire Department since November 5, 2012, and,

WHEREAS, Chief Randall J. Pavlak recommends in his August 8, 2013, correspondence that we accept the resignation of Erik M.D. Sonntag,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Erik M.D. Sonntag effective August 19, 2013.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Mr. Bryant asked if he was going back to the military. Chief Pavlak said he was. Mr. Bryant asked if he was in the reserve. Chief Pavlak said he thought he was.

E. Resignation of Part-time Administrative Assistant Mary M. Taylor

Resolution #2013.08.19.03

WHEREAS, Part-time Administrative Assistant Mary M. Taylor has submitted her letter of resignation on August 6, 2013, from the Sugarcreek Township Fire Department; and,

WHEREAS, Mrs. Taylor started her career with Sugarcreek Township as the Assistant to the Township Clerk in October 1979, was elected to the position of Township Clerk from 1988 until 1993, became a Volunteer Firefighter/EMT and PALS member in 1989 until 2005 and was hired as a part-time Administrative Assistant on January 16, 2006; and,

WHEREAS, Chief Randall J. Pavlak recommends in his August 12, 2013, correspondence that we accept, with regret, the resignation of Mary M. Taylor,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Mary M. Taylor effective August 15, 2013.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Mrs. Daugherty said twenty eight years was a long time. She said she has done a lot of things for our Community and will be missed. Mr. Bryant said he absolutely agreed. Chief Pavlak said she worked hard for him and did a great job.

F. Resignation of Part-time Firefighter/EMT Christopher R. Caudill

Resolution #2013.08.19.04

WHEREAS, Part-time Firefighter/EMT Christopher R. Caudill submitted his letter of resignation on August 14, 2013, from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Caudill has been a member of the Sugarcreek Township Fire Department since March 4, 2013, and,

WHEREAS, Chief Randall J. Pavlak recommends that we accept the resignation of Christopher R. Caudill,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugar creek Township Trustees officially accepts the resignation of Christopher R. Caudill effective August 29, 2013.

Mrs. Daugherty moved to accept the Resolution, previously tabled, as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

G. Resignation of Volunteer Firefighter John M. Long.

Resolution #2013.08.19.05

WHEREAS, Firefighter John M. Long submitted his letter of resignation on August 15, 2013, from the Sugar creek Township Fire Department; and,

WHEREAS, Mr. Long has been a member of the Sugar creek Township Fire Department since June 16, 2009, and,

WHEREAS, Chief Randall J. Pavlak recommends that we accept the resignation of John M. Long,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugar creek Township Trustees officially accepts the resignation of John M. Long effective August 16, 2013.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Zoning Department

H. Reappointment of Board of Zoning Appeals (BZA) Member Deborah Jay

Resolution #2013.08.19.06

WHEREAS, the term of the Board of Zoning Appeals Member Deborah Jay is up for renewal; and,

WHEREAS, the Board of Zoning Appeals (BZA) plays a pivotal role in the land-use decisions for Sugar creek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Appeals be filled with Citizens who will make decisions that are in the best interest of Sugar creek Township; and

WHEREAS, Deborah Jay has proven her dedication and commitment to the requirements of the position of Board of Zoning Appeals member,

NOW THEREFORE, BE IT RESOLVED, that Deborah Jay is hereby re-appointed to the Board of Zoning Appeals for a five-year term beginning September 1, 2013 and expiring on August 31, 2018. (Said appointment made pursuant to the Ohio Revised Code Section 519.13).

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes

Mr. Pittman – Yes

Mrs. Daugherty asked Cara if she had submitted a letter for reappointment. Cara said Mrs. Jay sent her an e-mail.

8. **Trustee/Staff Discussion**

None.

9. **Public Comments**

None.

Mr. Bryant moved to adjourn to Executive Session to discuss personnel in accordance to Ohio Revised Code 121.22.G1. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

The meeting reconvened at 8:30 pm with no action taken and promptly adjourned.

Theodore L. Hodson, Fiscal Officer