

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on August 19, 2013, at 5:30 p.m., at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Pittman called the meeting to order at 5:30 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant present. In addition to Mr. Tiffany, Township Administrator, others present were Chief Brown, Chief Pavlak, Cara Tilford, Chris Zappanti and Tony Lamb.

3. Department Discussion Items –

Zoning – Cara said construction on Phase I of the Safe Routes to Schools project will start on September 11th and is supposed to be complete by October 11th. Mrs. Daugherty asked if we were going to have any kind of ceremony. Mr. Tiffany suggested we could do a groundbreaking or a ribbon cutting on SRTS Days. Mr. Bryant said he liked the groundbreaking. Mr. Tiffany suggested September the 12th to the 15th as dates for a groundbreaking. Cara said she would get a list of reporters and people to invite. Cara said the feasibility study for Phase II was grossly underestimated. However, she said Phase III was over estimated. She said since both project will be done in the same year we can apply money from Phase III to Phase II. Mr. Bryant asked where the underestimation was made. Mr. Tiffany said Kleinger's just missed the mark and I don't think we will use them in the future. He said a 26% error is inexcusable.

IT Department – Mr. Zappanti said he is pretty much spending all his time on the consolidation project. He said he would let the Fire and Police Chief make comment on their particular situations.

Road Department – Tony Lamb said Little Sugarcreek has been mostly paved. He said Possum Run is done and so is Sears Road. He said the Department saved enough money on these project to get Gerhardt Circle paved also. Tony said they did a chip seal at River Ridge II and came back over it with a Cape seal. Mr. Tiffany said this is a micro surfacing that holds up like iron. Tony said the cape seal is only about two thirds the cost of paving. Mr. Tiffany said the only people who said they didn't like it lived outside the Township. Tony said they have also cape sealed Sieber Trace and chip sealed Washington Mill Road. Tony said they received a list of problems from Joanie Berghouse, (president of the Brown's Run Homeowners Association). He said after these issues were addressed they would cape seal Brown's Run. Tony said he was also working with Mr. Tiffany preparing letters to send to residents of Brown's Run about concrete repairs on their sidewalks.

Mr. Tiffany said there are problems with Bradford Pear trees at Walden's Way. He said they were growing too far out into the street and the trucks cannot plow up to the curbs. He said we need to come up with a solution and if we cut them it will completely change the look of the neighborhood. Mr. Bryant said, like Mrs. Daugherty, he didn't like to cut trees. He said he's glad we're getting a lot of road work done. Mr. Lamb said we still have Eden Meadows to take care of. Mr. Tiffany said the residents want to spend a lot of money on the entrance but do not want to chip in. He said they now want to put a sprinkler water line under the entrance. Mr. Pittman said we just agreed to tear out the island to repave. Mr. Bryant said if they want to buy the conduit, we will put it in since we will already be there. Mr. Tiffany asked if the Board was okay with a sprinkler system under our roadway. The Board said they were okay with it. Mr. Bryant also added that it was okay as long as we weren't responsible for it.

Police Department – Chief Brown said the Police side of the dispatch consolidation was going very well. He said they were in good shape with regards to the Public Safety Building. He said Karen (records department) is out front and if leaves, Linda can fill in. He said after hours they have a push button that is a direct line to Xenia Central. Chief Brown then discussed changes with the School Resource Officer personnel.

Fire Department – Chief Pavlak said we are still figuring how to pay for our alert, voice alert etc. He said there are still some real issues and Xenia has to get behind it and get it done. Mrs. Daugherty asked why they are not getting it done. She asked if they are just dragging their feet. Chief Pavlak said sort of. He said it

may be not knowing what is needed or that it may cost more than they thought. Mr. Bryant asked if it will be done by September 15th. Chief Pavlak replied that it will have to be. Mr. Pittman asked if Bellbrook was having the same issues. Chief Pavlak said maybe more so. Mr. Zappanti said we can spend money and move forward with a phased implementation to a desired end or we can spend money for now and have no forward path. Chief Pavlak said we are working really hard and we will get there. Mr. Zappanti said no one at Xenia is grabbing the bull by the nose ring and leading this thing. Mr. Tiffany said another meeting will be held on the 29th and if it is not getting there we will see that it does. He said we have a contract and they will produce. Chief Pavlak said he has a short term backup if needed, to protect the Township. Chief Brown said that for right now Chief Pavlak is stepping back and is letting Xenia get things done.

Mr. Tiffany said the Fiscal Office computer crashed last week and thanked Mr. Hodson for immediately starting corrective action. Mr. Hodson said he thought we should have payroll out on schedule but had a contingency plan to implement for payroll if the system was not up by tomorrow.

Chief Pavlak passed out a staffing report to the Board. He discussed plans to change firefighter staffing to save money and to facilitate scheduling by increasing full-time staffing. Mr. Bryant said he liked the plan because of the turnover problems with part-timers. Mr. Pittman said he thought it would reduce hassles but didn't think it would save money. Chief Pavlak said since Obamacare is delayed he would like to get relief, in the interim, on the part-time hours restrictions. Mr. Bryant said he was okay with that and Mr. Pittman and Mrs. Daugherty agreed. Mr. Tiffany said we should get a legal opinion before doing so. He also said by simple math he didn't see how you could replace part-timers with full-time personnel, who make more money and receive retirement benefits, and save money when the hours worked per shift were the same. Mrs. Daugherty said we needed to get a lot questions answered about the plan, but it would help with turnover issues. Mr. Pittman agreed.

Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mr. Bryant – Yes

Mr. Pittman - Yes

The meeting adjourned at 6:50 pm.

Theodore L. Hodson, Fiscal Officer