

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on July 15, 2013, at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. Mr. Tiffany, Township Administrator, was absent. Others present who signed in were Jim Martin, Barb Burson, and Jim Tharpe. Mr. Pittman informed those present that the meeting would move forward to the appointment of personnel so those present for the appointments would not have to remain for the entire meeting.

Fire Department

D. Appointment of Part-Time Firefighter/EMT's James M. Elkins and Mariana A. Jones.

Resolution #2013.07.15.02

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, vacancies exist within the classification of Part-time Firefighter/EMT; and,

WHEREAS, James M. Elkins and Mariana A. Jones have the necessary qualifications to serve in the capacity of Part-time Firefighter/EMT for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his July 9, 2013, correspondence to the Township Administrator, has recommended these appointments; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2013 Operating Budget; and,

WHEREAS, that effective February 1, 2013, all part-time employees shall be scheduled to work not more than twenty-four (24) hours in any work week and effective March 31, 2013, part-time employees shall be permitted to work not more than twenty-eight (28) hours total in any work week,

NOW THEREFORE, BE IT RESOLVED, that James M. Elkins shall be appointed to the position of Part-time Firefighter/EMT at the pay rate of \$8.85 per hour and Mariana A. Jones shall be appointed to the position of Part-time Firefighter/EMT at the pay rate of \$9.05 per hour.

FURTHER BE IT RESOLVED, these appointments shall have an effective date of July 15, 2013, with a one (1) year probationary period ending on July 15, 2014.

Mrs. Daugherty move to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

F. Appointment of Volunteer Firefighter Clay E. Fillinger

Resolution #2013.07.01.04

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Volunteer Firefighter; and,

WHEREAS, Clay E. Fillingner has the necessary qualifications to serve in the capacity of Volunteer Firefighter for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2013 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Clay E. Fillingner shall be appointed to the position of Volunteer Firefighter within the Sugarcreek Township Fire Department effective July 15, 2013.

Mr. Bryant move to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Elkins, Ms. Jones and Mr. Clay came forward for pictures and were personally welcomed by the Board and Staff. Mr. Pittman encouraged those who wished to leave after the appointments to do so.

4. Community Activities

Mrs. Tilford said the Park District was looking for volunteers to act as judges for the upcoming Halloween in the Park event. Chief Pavlak said the Greene County Fair will start on July 28th.

5. Public Hearing – 2014 Budget

Mr. Pittman asked Mr. Hodson to provide a summary of the 2014 budget being presented. Mr. Hodson gave a brief synopsis of the budget process and presentation to the Greene County Budget Commission. He said this years' budget still had unresolved estimated amounts included for the Police and Fire Departments regarding the purchase of the MARCs system radios and the initiation of services with Greene Central. Mr. Hodson also said, since the Fire Levy ballot has yet to be voted on, the revenue could not be included in the current budget. He said we have an operable budget to present for the short term and if the Levy passes the revenue can be added at the time of appropriations in the first quarter of 2014. If it does not pass, extensive modifications will be needed to be able to provide services for the longer term. Mr. Hodson explained the fund balance adjustment listed on the Road and Bridge Fund budget was due to the auditors' preference, at the recent audit, that the monies refinanced for Clys Phase II be carried in a Capital Project fund instead of the Road and Bridge Fund. He also said that all the monies in the 4901 Capital Project fund and the 4402 Ohio Public Works fund are shown to be expended for the Clys project this year. H said any monies not expended will be carried forward to 2014.

Mr. Pittman opened the Public Hearing.

There were no comments or questions from those attending either for or against the proposed budget.

During the Trustee discussion questions were asked about the budgeting process with the County with regards to the ability of the Township to make changes to address our current unresolved revenue and expenses. Mr. Hodson said when we have solid numbers, our revenue will be Certified with County in January of 2014 and we can then adjust our final appropriations of expenditures before the end of March. He said what he is presenting is a workable budget proposal and that there will be further changes. Mr. Bryant asked Chief Pavlak and Chief Brown if they had anything to add. Chief Pavlak said the budget he prepared for Mr. Hodson, by necessity, is based on the levy renewal money not being included and will require adjustments after the election. Chief Brown said he has spent some time with Mr. Hodson on his budget and has nothing to add.

Mr. Pittman moved to approve the proposed budget. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Pittman moved to close the Public Hearing. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

6. Reports

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record.

B. Fiscal Office

Mr. Hodson said he had nothing to report.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he received a \$2,500.00 grant for the EMS Department. Chief Pavlak said he has been working with Mr. Tiffany and they have contracted with DP&L for a reduced utility rate until 2017.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he has been attending meetings with Greene Central regarding the Police transition, He said they have established subcommittees for various issues and things are progressing. He said there are three dispatchers from the Township and three from Bellbrook being interviewed by Greene Central. Chief Pavlak said he has been meeting with them also and there are a lot of issues yet to be resolved, but they are making progress. Mr. Pittman said Greene Central is also making progress with their remodeling of the Dispatch Center.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said on August 5th there will be two Public Hearings; one for the PUDR District, which is a special district for property adjacent to incorporated areas, and one for wood boilers.

G. Information Technology

The report prepared by Mr. Zappanti will be appended to the permanent record. Chris said he had nothing additional to report. Mr. Pittman asked if he was attending the dispatch meetings. Chris replied that he was. Mrs. Daugherty asked what his opinion was. He said he thought the deadline was tight but if all goes well it can be done.

7. Old Business

8. New Business

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

B. Payment on Bills

Mr. Pittman moved to accept the Payment of Bills as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Fire Department

E. Appointment of Professional Assistant Liaison System (PALS) Member Gregory S. Andrew

Resolution #2013.07.01.03

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Professional Assistant Liaison System (PALS) Member; and,

WHEREAS, Gregory S. Andrew has the necessary qualifications to serve in the capacity of Professional Assistant Liaison System (PALS) Member for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak has recommended the appointment of this candidate; and,

WHEREAS, funds are available for this purpose within the Fire Department's 2013 Operating Budget,

NOW THEREFORE, BE IT RESOLVED, that Gregory S. Andrew shall be appointed to the position of Professional Assistant Liaison System (PALS) Member within the Sugarcreek Township Fire Department effective July 15, 2013.

Mr. Pittman move to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

G. Resignation of Part-time Firefighter/Paramedic Brandon M. Rentz

Resolution #2013.07.01.05

WHEREAS, Part-time Safer Firefighter/Paramedic Brandon M. Rentz submitted his letter of resignation on June 30, 2013, from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Rentz has been a member of the Sugarcreek Township Fire Department since April 21, 2008, and,

WHEREAS, Chief Randall J. Pavlak recommends in his July 10, 2013, correspondence that we accept the resignation of Brandon M. Rentz and publicly thanks him for his service to Sugarcreek Township,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Brandon M. Rentz effective June 30, 2013.

Mrs. Daugherty move to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Administration Department

H. Declaration of Excess Property Administration Department

Resolution #2013.07.01.06

WHEREAS, the Sugarcreek Township Administration Department has identified equipment which is no longer needed for operations, and;

WHEREAS, Barry P. Tiffany, Township Administrator is requesting that eight (8) office chairs, which have an individual value of \$2,000 or less, be declared as excess property and disposed of,

NOW THEREFORE BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby declares this property to be excess and directs the appropriate disposition of this property.

Mr. Bryant move to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

9. Trustee/Staff Discussion

Chief Pavlak said he would like to talk about Obama Care at the next work session and to discuss his new staffing plan to save money. Mr. Bryant said he would like to discuss the volunteer program so he can understand the reimbursement process.

10. Public Comments

Mr. Jim Martin said he had several items to talk about. He said the O.T.A. is pushing for a bill to provide the Townships with more secrecy (permitting economic development to be discussed in executive session). Mr. Martin said he was against it. He said he heard that Centerville is not paying anything on Clyo Road and that the County is not paying for the waterline. Mr. Pittman said that was still being negotiated. Mr. Martin said he hasn't heard how the Trustee's feel about Centerville putting a T.I.F. on the Dille property. He said he hasn't heard how we will be paid for our fire service too them. Mr. Bryant said that is still being negotiated. Mr. Martin said he is also concerned about the State no longer continuing to partially reimburse revenue from Township levies. Chief Pavlak said that will only be for new levies and not for those already established. Mr. Martin said the Board needs to work on getting more information to the Public though the website or whatever means. Cara said we can copy and paste bulletins from the O.T.A. to the website. Mrs. Daugherty agreed it is important to get information to the public. Mr. Martin said gas tax collection fees are going down and a large percentage no longer goes to roads. He said some of that money is going to build bike paths. Mr. Martin said electric cars use the roads but don't pay taxes. He said we don't need this when our roads and bridges are falling apart. Mr. Martin said he also heard one of our Zoning Commission members is promoting a lot of merger talk again. Mr. Martin said if it starts again the Board needs to make a stand.

Mr. Pittman moved to adjourn. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

The meeting adjourned at approximately 8:30 pm.

Theodore L. Hodson, Fiscal Officer