

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2013.07.15.03**

IN RE: Appointment of Professional Assistant Liaison System (PALS) Member
Gregory S. Andrew

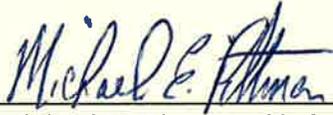
WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is able to be met through the appointment of a Professional Assistant Liaison System (PALS) member; and,

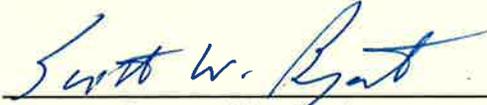
WHEREAS, Gregory S. Andrew has the necessary qualifications to serve in the capacity of a Professional Assistant Liaison System (PALS) member for the Sugarcreek Township Fire Department; and,

WHEREAS, Chief Pavlak, in his July 9, 2013, correspondence to the Township Administrator, has recommended the appointment of this candidate; and,

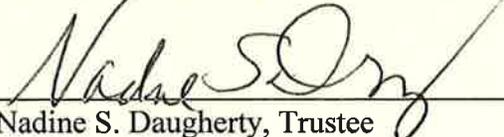
NOW THEREFORE, BE IT RESOLVED, that Gregory S. Andrew shall be appointed to the position of Professional Assistant Liaison System (PALS) member within the Sugarcreek Township Fire Department effective July 15, 2013.



Michael E. Pittman, Chairperson



Scott W. Bryant, Vice Chairperson



Nadine S. Daugherty, Trustee



Theodore L. Hodson, Fiscal Officer



Randall J. Pavlak
Fire Chief

Date: July 9, 2013

To: Barry Tiffany, Township Administrator

From: Chief Randy Pavlak

Ref: New Professional Assistant Liaison System (PALS) Member

Please present to the Board of Trustees to approve the hiring of Greg Andrew as a Professional Assistant Liaison System (PALS) Member effective July 15, 2013.

If you have any questions, please let me know.

Respectfully submitted,

Randall J. Pavlak
Fire Chief



Pay Grade Status Recommendation

Employee Name: Greg Andrew

Department: Select One Fire

Classification: PAL Volunteer

Current Position Hire Date: 07/15/2013

Current Pay Grade: _____

Current Pay Rate: \$ _____

Brief statement on employee performance:

Volunteer reimbursement schedule

Recommended Pay Grade: Volunteer

Recommended Pay Rate: \$ _____

Effective Date: 7/15/13

(annual pay recommendations are effective the first full pay cycle in April)

[Signature]
Department Head Signature

7/9/13
Date

Comments:

Concur with recommendation

Do not concur with recommendation

Township Administrator Signature

Date

Pay Grade Approved by Trustees: _____

Resolution Number: _____