

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on June 3, 2013, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Township Administrator Barry Tiffany, others present who signed in were Donna Hellman and Jim Tharpe.
4. Congratulating the 2012-2013 Bellbrook High School Winter Guard for their Accomplishments. Mr. Pittman welcomed the members of the Bellbrook High School Winter Guard and said the Board wished to present them all with a Resolution honoring them for their accomplishments.

Resolution# 2013.06.03.01

WHEREAS, in order for a team to be effective, their teamwork needs to consist of more than a common goal, it also needs good instruction and the mentorship of their directors to establish clear roles and contributions, gain satisfaction from working together, accountability, and an appreciation for the skills of the team; and,

WHEREAS, on April 11 and 12, 2013, the Bellbrook High School Winter Guards hard work and dedication was recognized with the achievement of first place at the World Guard National Competition,

NOW, THEREFORE, BE IT RESOLVED, this Sugarcreek Township Board of Trustees is very proud of the Winter Guard and offers congratulations to the following members of the 2012 - 2013 Bellbrook High School Winter Guard: Emma Bengson, Sedlicia Thompson, Taylor Williams, Aubrey Williams, Sean Hahn, Josie Hilgeford, Kelley McCain, Caleigh Reynolds, Kristin Sooy, Alex Farris, Rachel Bridgens, Emily Bertolo, Jessie Sorrell, Janeava Floyd, Elizabeth Tyler, Anne O'Hara, Maryssa Price, and Rupal Jindal.

FURTHER BE IT RESOLVED, this Board of Trustees would like to offer congratulations and recognize the following directors of the 2012 - 2013 Bellbrook High School Winter Guard: Sheldon Apo, Kelly Young, Robin Wells, and Lyndsey McCurdy.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant - Yes
Mr. Pittman - Yes

Mr. Bryant congratulated them saying first place was a great achievement. Mrs. Daugherty said her daughter had been a member of the Winter Guard and she was proud of their accomplishment. Mr. Pittman congratulated them and wished them all success in their future endeavors. All the guard members present came forward and received a copy of the Resolution after which pictures of all were taken with the Board and Staff. Mrs. Seiler, the High School Music Director was also present and Mr. Bryant recognized her and thanked her for her contributions to the High School programs.

5. Community Activities

Mrs. Daugherty said the Little Miami River Clean-up will be this Saturday. She said over 200 people have signed up.

6. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing additional to report.

B. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he had nothing additional to report.

C. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing additional to add but asked Mr. Hodson if he had received anything regarding the BWC rebates. Mr. Hodson replied he had not.

D. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany was not present since he left to attend the City of Bellbrook meeting regarding consolidation of Dispatch with Greene Central.

E. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mr. Pittman asked Cara if we were getting a new business called 'GO DOGS GO'. Cara said we were and that it was a dog boarding and training facility. Mr. Bryant asked about the Safe Route to Schools program. Cara said we have been awarded \$42,700.00 for the Kables Mill connection. She said since the beginning of our participation in the Program, we have been awarded over \$1.2 million.

F. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Bryant said he would like to see some metrics reported regarding usage of our website.

7. **New Business**

Fiscal Office

A. Approval of Minutes

Mrs. Daugherty moved to approve the minutes for both the Work Session and the Regular Session. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. Bryant - Yes

Mr. Pittman - Yes

B. Payment on Bills

Mr. Bryant moved to accept the Payment of Bills as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. Bryant - Yes

Mr. Pittman - Yes

Roads and Services Department

C. Re-appointment of Temporary Part-time Employees for Roads and Services Department Michael L. Roberts and Charles E. Prewitt

Resolution# 2013.06.03.02

WHEREAS, the need exists to establish and maintain a viable work force within the Sugarcreek Township Roads and Services Department; and,

WHEREAS, Michael L. Roberts and Charles E. Prewitt were hired as a temporary part-time employees on November 5, 2012; and,

WHEREAS, the previous appointments are set to expire as they were only valid for one hundred and eighty (180) days from the start of employment; and,

WHEREAS, Barry P. Tiffany, Township Administrator, recommends the re-appointment of Mr. Roberts and Mr. Prewitt to the positions of temporary part-time employee and has indicated that adequate funds are available in the 2013 budget for these re-appointments,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees does hereby re-appoint Michael L. Roberts and Charles E. Prewitt to the positions of temporary part-time employee at the rate of pay of \$10.25 per hour, payable on a bi-weekly basis.

FURTHER BE IT RESOLVED, these positions are temporary in nature and will be valid for one hundred and eighty (180) days beginning June 3, 2013.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Bryant asked what the Temporary Part-time people do if not plowing snow. Cara said they fill in as needed during vacation leaves and help with traffic control. Mrs. Daugherty asked if they do any mowing. Cara said they might occasionally.

Fire Department

D. Resignation of Fire Department Personnel Jack E. Tatom, Jacob L Miller, and Myles B. Corwin

Resolution# 2013.06.03.03

WHEREAS, Part-time Firefighter/Paramedic Jack E. Tatom, part-time Firefighter/EMT Jacob L. Miller and Volunteer Firefighter Myles B. Corwin have submitted their letters of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Tatom has been a member of the Sugarcreek Township Fire Department since October 18, 2004, and,

WHEREAS, Mr. Miller has been a member of the Sugarcreek Township Fire Department since August 15, 2011, and,

WHEREAS, Mr. Corwin has been a member of the Sugarcreek Township Fire Department since May 7, 2012, and,

WHEREAS, Chief Randall J. Pavlak recommends in his May 28, 2013, correspondence that we accept the resignations of Jack E. Tatom, Jacob L. Miller and Myles B. Corwin,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignations of Jack E. Tatom effective May 3, 2013, Jacob L. Miller effective May 20, 2013, and Myles B. Corwin effective May 27, 2013.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Chief Pavlak said Jack Tatom really tried hard to work through his medical issues.

Zoning Department

E. Resignation of Board of Zoning Commission Member Charles W. Schwegman

Resolution# 2013.06.03.04

WHEREAS, Charles W. Schwegman, having recently relocated outside of Sugarcreek Township, has submitted his resignation from the Board of Zoning Commission effective June 1, 2013; and,

WHEREAS, Mr. Schwegman has served as a member of the Board of Zoning Commission for Sugarcreek Township since April 1, 1998,

WHEREAS, Cara K. Tilford, Director of Planning and Zoning, recommends we accept his resignation with regret,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts Charles W. Schwegman's resignation and publicly thanks him for his dedicated service to the citizens of Sugarcreek Township.

Mr. Bryant moved to accept Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mrs. Daugherty said Mr. Schwegman has done so much for this Township. She said he is moving to Tennessee and we will miss him. Mr. Bryant said he has dedicated a lot of his time to the Township. Mr. Pittman said he worked very hard on the Comprehensive Zoning Plan. Cara said he had never missed a meeting. Mrs. Daugherty suggested we get him a plaque. Mr. Pittman asked who might replace him. Cara suggested Doug Betz. Mr. Bryant asked if we have an alternate. Cara said we will have to get a new alternate and she will follow up on it and get back to the Board. Mrs. Daugherty said she would like for him to be present for the plaque presentation. Cara said she will see if he will be available.

9. Trustee/Staff Discussion

Chief Pavlak said the department was working on how to handle staffing. He would like to discuss in a work session how to change what we currently have. Mr. Bryant said he agreed and that we also needed to discuss the fire levy.

Mr. Pittman moved to adjourn. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes

Mr. Bryant – Yes

Mr. Pittman – Yes

The meeting adjourned at 7:27 pm.

Theodore L. Hodson, Fiscal Officer