

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Work Session on June 3, 2013, at 5:30 p.m., at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the meeting to order at 5:30 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant present. Others present were Mr. Tiffany, Township Administrator, Chief Brown, Chief Pavlak, Cara Tilford, Chris Zappanti and Donna Hellman.

3. Department Discussion Items –

Administration – Mr. Tiffany said there was an incident at the Farmer's Market last Friday. He said a storm blew up rather quickly and a gust of wind blew a tent frame up which hit the vendor in the head. He said the vendor was transported to the Hospital but is doing well. Mrs. Daugherty asked if the Township had any responsibility. Mr. Tiffany said we did not since waivers were signed by all of the vendors. Mr. Tiffany commended Sally Skelly for helping with the patient until Chief Pavlak arrived at the scene.

Mr. Tiffany said Cara had received our grant from ODOT for the Safe Route to Schools Project. He said we need to meet with the Board to get back to our vision for the Township. He suggested, in view of the vacation schedules, the 19th. The Board agreed to 6:30 pm on the 19th. Cara said we are 1 of 30 funded and 1 of 3 funded for over \$400,000. Mr. Bryant asked what was left to do on the project. Cara said the next step would probably be infrastructure improvements for Stephen Bell but that would be up to the City of Bellbrook.

Fiscal Office – Mr. Hodson said the new UAN accounting system has changed the format of the budgeting reports presented to the County and the Board for approval. He said they have combined expenses into one dollar amount instead of breaking it into supplies and materials, purchased services and benefits. He said expenditures are now represented by Salaries, Other and Capital Outlay. Mr. Bryant asked about looking at other accounting software. Mr. Tiffany said the State software and support is cheap. Mr. Hodson also said he supported the current system since they always stayed abreast of any tax changes and deductions, both State and Federal and the auditors were familiar with the software reporting systems.

Zoning – Cara said the Committee to review the Comprehensive Plan had a meeting this coming Thursday. She said the Committee consisted of Judd Powell, Bill Schieman, Doug Betz, Stephen Anderson, Mr. Tiffany and herself. She said the BZC meets next Tuesday and will have two Public Hearings, one on the RPUD and the other on wood boilers. Cara said she also received construction drawings for the Cronin Ridge Development.

Police Department – Chief Brown said Sergeant Mark White appeared live on Channel 2 this morning and talked about Crime Prevention. Chief Brown said he has a good candidate for hiring. He said if all goes well we might swear him in at the meeting on the 17th. Mr. Pittman asked if we were fully staffed now. Chief Brown said we were pretty much where we need to be.

Fire Department – Chief Pavlak said Chris Keene would like to continue with his education and would like to be reimbursed for it. Mr. Tiffany told the Board they don't have to approve it. Mr. Bryant asked if there was a time requirement. Chief Pavlak said usually three years for anything over one hundred dollars. Chief Pavlak said he doesn't have a lot of credits so this is something we have to discuss. He said all I have is training money and it isn't enough. Mrs. Daugherty asked what the degree was he was pursuing. Chief Pavlak said Fire Science. Mr. Pittman asked how long it would take him. Chief Pavlak guessed six or seven years. Chief Pavlak said he would like to get a plan from Chris and the cost before any further discussion. Mr. Tiffany said if we start this, we may have a line behind him. Chief Pavlak said the contract states based on our ability to pay. Mr. Bryant asked if we pay for all of it. Chief Pavlak said 70% at the most and depends on his GPA. The Board said they will discuss it again after Chief Pavlak gets some additional information.

Trustees - Mr. Bryant asked if anyone had any more information on the anonymous letter regarding the dumping of manure. Cara said on Stewart Road, along the river, someone is dumping manure in the flood plain. Chief Brown said he had talked to one of the neighbors and provided what information he had

gathered. Mr. Tiffany said he thinks the next course of action would be to get the Greene County Flood Plain Administrator and the EPA involved.

Mr. Bryant said he has been working with Centerville regarding their share of responsibility for the Cloy Road project. Mr. Tiffany said we gave them what we think they owe us and they came back with what they think they owe. Mr. Bryant said, surprisingly, it was closer than we thought it would be. He said maybe at the next meeting we can come back with a counter offer.

Mrs. Daugherty said she is worried about the safety and response time of Greene Central. She said she thinks the Board should have a site visit. Mr. Pittman asked Mr. Tiffany if he is getting response times and other information. Mr. Tiffany said he would. Mr. Bryant said he also had some issues with the contract. The Board agreed the site visit was a good idea. Mr. Tiffany said that unfortunately Bellbrook has given a copy of the contract to its employees even though it has not been accepted and is still being negotiated. Mr. Bryant said he had some show stoppers with the current contract that need to be changed. Chris said he heard that, at consolidated dispatch centers, officers weren't permitted to initiate calls. Chief Brown gave an example of why our officers are permitted to initiate calls and, after talking to Chief Person, found that their officers were permitted to initiate calls.

Mr. Bryant moved to adjourn to Executive Session. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes
Mr. Bryant – Yes
Mrs. Daugherty - Yes

The meeting adjourned to Executive Session at 6:25 pm.

Theodore L. Hodson, Fiscal Officer