

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on May 20, 2013, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the session to order at 7:00 pm.
2. All rose and recited the Pledge of Allegiance to the Flag.
3. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Township Administrator Barry Tiffany, others present who signed in were Donna Hellman, Jim Martin, Michael Wolf, Don A. DeLoach, Tom Gallimore, Joe Muchnij, Officer L. Stayer, Officer R. J. Gudgeon, J.R. Williams, Tracey Stanford, and Brian Saunders.
4. **Public Meeting Regarding Community Dispatch Services**

Mr. Pittman said the Board has been having meetings with the City of Bellbrook regarding changes to our Dispatch Service. He said the Board has considered several scenarios which have included remaining as we are, consolidating with the City of Bellbrook or with other surrounding entities, and Sugarcreek and the City of Bellbrook consolidating with Greene Central. Mr. Pittman turned the issue over to Mr. Tiffany who discussed the issue via a slide presentation. A copy of the presentation is appended along with a copy of costs associated with the various dispatch scenarios. After the presentation Mr. Pittman asked those present for comments.

Mr. Jim Frolich, 2152 Tanbark Trail.

Mr. Frolich said he is a numbers person and spent some time reviewing costs of the different scenarios. He said he has been involved with all but two of the last seven levies for the Township. He said Bellbrook and Sugarcreek citizens provide tremendous support for their communities. He said our last fire and police levy passed by a high margin. Mr. Frolich related a couple of good experiences he had calling our dispatch and complimented the Township's Administrator and employees. He said merging will change the character of the Township by changing the character of where we get help. Mr. Frolich said our investment for contracting outside dispatch will provide no new services. He said we will have to have a call box outside our PSB for access. He said he estimated our current operational costs at \$280,000.00 per year and our cost for Greene Central will be \$230,000.00 per year. He said he thought the \$50,000.00 not worth the change since it will reduce services and depersonalize the Community.

Mr. Tom Gallimore, 2893 Ferry Road.

Mr. Gallimore said the proposal for Greene Central, on paper, shows a substantial savings. He asked about responses from Greene Central and who you would talk to. Mr. Tiffany said you would talk directly to a dispatcher the same as with us. Mr. Gallimore asked what would happen to us after the seven year contract. Mr. Tiffany said he is working on provisions to prevent us from being held hostage and to provide us with a formula to lock in increases. Mr. Gallimore asked if anything could change. Mr. Tiffany said we are working to guarantee a comparable rate with time. Mr. Gallimore asked if it will reduce our annual budgets with Police and fire. Mr. Tiffany said we can buy the equipment over time and hopefully can extend the current levies so as not to increase taxes. Mr. Tiffany said this is a savings, not a tax reduction. It is shifting from one budget to another. Mr. Gallimore asked about the radios. Chief Pavlak said the MARCS system is a separate issue from dispatch. He said the savings from dispatch will help to buy the radios. Mr. Pittman said one of the things agreed on is that there will be a board that we will have a seat on so we can have a voice in matters. Mr. Gallimore asked if we stay on our own is there any projection for a new levy need. Mr. Tiffany said Police and Fire will both require extra money. Chief Pavlak said it would cost about \$70.00 per year for the owner of a \$200,000 home. Mr. Pittman said if we stayed on our own we would be the only community in Greene County operating our own dispatch. Mr. Gallimore asked if we will have our dispatchers go to Greene Central. Mr. Tiffany said we will have four slots available.

Mr. Joe Muchnij, 1214 Cottonwood Ct.

Mr. Muchnij said he had two comments. He said he was aware of three errors where regional dispatchers had dispatched to the wrong community. He also said with the 800 MHz mandate we will lose equipment regardless. Chief Pavlak said MARCS will initially set up on 700 and 800 MHz and we will transition over to

new radios when the old radios are no good. Mr. Muchnij asked if anyone considered taking over the tower the County is turning off. Mr. Tiffany said we have asked but have received no response.

Michelle Clements, 15 E. Franklin St. Bellbrook.

Ms. Clements said she is a dispatcher for the City of Bellbrook. She said outsourcing dispatch will not only affect her life, but destroy the financial lives of at least six other dispatchers. She said the City Manager said there are always concerns about transition but that over time we get the same service. She said dispatchers don't get over time, they have seconds to make a life or death decision. She said she didn't think losing a life and saving a dollar is progress. Ms. Clements said in the 2011 Police Annual Report for the Communications Operational Goals there are several goals not met. She said one of the goals was to answer a minimum of 90% of their 911 calls within 12 seconds. In their report they stated they met this goal during normal business hours. Ms. Clements asked what happens during non-normal hours. She said another goal was to answering serious ECHO and DELTA calls 95% of the time with 90 seconds. They reported, for the most part, that they met this goal. Ms. Clements said Chief Person reported at the last joint dispatch meeting that they would dispatch calls within 30 to 45 seconds. She said this is simply untrue and that Xenia attempts to get these calls dispatched within 90 seconds. Ms. Clements said the National Fire Protection Association says all calls should be dispatched from the time of answering to the actual dispatch, within 60 seconds max and not just ECHO and DELTA calls. She said additional goals for Xenia were for answering queries for LEADS within 3 minutes 95% of the time for wants, warrants and registration requests. Ms. Clements said 3 minutes could be life or death for an officer and Bellbrook and Sugarcreek provide this information within seconds. She said a 2011 goal for Xenia was to make all LEADS entries of wanted persons, runaway juveniles, and remove all served or recalled warrants from LEADS with 100% accuracy. They didn't meet the goal but Bellbrook and Sugarcreek did. Ms. Clements said not keeping records up to date is a major concern. She said she has listed only a few of her concerns. She said in 2012 she provided the City Manager with a 17 page document listing all the tasks completed daily, weekly and annually. She encouraged all to look at the document and to realize all the major things that will be lost in transition. Ms. Clements said it is your obligation as elected officials to make an informed and knowledgeable decision about outsourcing services. She said our firefighters and police officers do not deserve any less than 100% safe operation. Ms. Clements asked the Board several questions regarding their personal inquiry into the issue and said she hoped their decision wasn't based solely on information from the City Manager and Township Administrator. She said sending jobs away from a community and risking the lives of our Fire and Police personnel just to save a dollar is just wrong. Ms. Clements asked why we were having a meeting anyway. She said she was informed today of the date their positions would be dissolved. She said it seem that a decision has already been made.

Mr. Bryant said we can address that last point. We haven't made a decision. Mrs. Daugherty also said that we haven't. Mr. Bryant said that what Bellbrook does is what Bellbrook does.

Jim Martin, 2465 Stewart Road.

Mr. Martin said it appears from the turnout not many people care what happens. He said his one concern is that going with central dispatch could be the end of the township. He said little things grow. And we all may soon be just county. He said costs also grow. He said we may be on their board but not a voice, since no will listen to us.

Don DeLoach, 1028 Paxon Drive.

Mr. DeLoach said he has been listening to people speak and having difficulty understanding how much we will save. He said there is a big difference between Mr. Frolich at \$50,000.00 and Mr. Tiffany at \$1,000,000.00. He said, regarding the point made about giving our assets away after seven years if we don't like Greene Central, imagine what it will cost to rebuild. He asked if there was any possibility for a Federal Grant when we switch to MARCS. Mr. Bryant said there were none available. Chief Pavlak said there wasn't enough time to get one even if they were available.

Mr. DeLoach also said he was worried about going to Greene Central because it is a single point failure. What happens if they go down? Mr. Pittman said they will have to communication points for backup. He also said, at the end of seven years, we could go the other dispatch centers instead of sticking with Greene Central. Mr. Tiffany said we couldn't get any grants but got an interest free loan for \$100,000.00 for ten years. He also said there is something wrong with the differences of \$50,000.00 and one million. Mr. Tiffany said he disagrees with Mr. Frolich's numbers and he probably has some unaccounted for facts not included.

Rachael Adams, Dispatcher for Sugarcreek Township.

Ms. Adams said she was surprised looking over the budget made public for the residents to review. She said the budgets regarding Sugarcreek stand alone and the Sugarcreek/Bellbrook combination were overestimated to sway the residents into thinking the Greene Central Police Department is the way to go. She said it seems like we are washing our hands of the communication center without looking into every possible option. Ms. Adams asked why we hadn't looked at cutting budgets for the communication center. She said we pay \$205,000.00 every five years for telephone books called Haines Crisscross. She said you can get the same information off the internet for free. Ms. Adams said we budget \$5,000.00 every five years for uniforms. She asked if there was any reason dispatchers had to be in uniform. She said we have \$747.00 a month budgeted for LEADS which is \$44,280 for five years. Ms. Adams said we can do this for \$15,000.00 for five years and save \$29,820.00. Ms. Adams said there is \$12,500.00 budgeted over five years for training. She said the only mandatory training is required by LEADS once a year for one person to attend for four hours. She said we can host in house PowerPhone training for free. She said imagine how much we could save if we sat down and went over budgets line for line. She said she thinks there is a lot of money out there to be saved without destroying the communications center and it's time to spend our money smarter.

Chris Keene, 2067 Bonnie Dale Drive, Bellbrook.

Mr. Keene said he has been employed by the Township for twelve years and as an employee and a citizen he disagrees with this adamantly. He said he has worked part-time at Xenia for almost seven years. He said that right now there is a large difference in quality and level of service between our dispatch and Greene Central's. Mr. Keene said the previous Xenia Township Fire Chief refused to pay his bill with Greene Central until changes were made. He said that is just one spot where there have been communications with the other departments about dis-pleasures with Greene Central. He said Mr. Pittman said if we stayed on our own we would be a lone wolf in the County. Mr. Keene said he knew for a fact that Fairborn and Beavercreek were not going to switch to Greene Central. He said, even if we were a lone wolf, what would be the downside to that. He said there are numerous issues with Greene Central. He said with the goals we just heard about, if they can't meet their own goals how are they going to meet the standards. He said if the commissioners won't even talk to us about the tower being shut off, what's going to happen in seven years when we need a new contract. Mr. Keene said if they're already acting like that it's a pretty telltale sign to see what's to come. He said on the Executive Summary Dispatch Options, is the five year costs for Sugarcreek hosting Bellbrook our cost or the total cost split between Bellbrook and Sugarcreek. Mr. Tiffany responded that it was the total cost. Mr. Keene said if we split that fifty-fifty then it doesn't look like were too far off from that with Greene Central. He said somebody has already brought up some ways to cut our budget. He said the last thing it the loss of jobs. Mr. Keene said it frustrates and scares him. He said that should be the number one issue. He said these people have devoted their careers and committed their time to this entity and as much as you've said that this troubles you, at the end of the day you guys are going to go home. He said some of you are already retired and it's not really going to impact you unless you call 9-1-1. He said this is huge to these people and I don't even think you understand how big of a decision this is.

Brian Saunders, 6244 Wilmington Pike.

Mr. Saunders said he is currently a Walmart security officer here at Sugarcreek Center. He said he has worked with our local and with regional dispatch centers. He says our center knows him and where he's at and he gets quick responses when he calls. He said the regional centers sometimes have problems of knowing where he's at and on occasion have not shown up.

Mr. Pittman told everyone he appreciated their comments. He said some days you don't like to be sitting here. He said the Board has not yet made a decision and we will review all of your comments. Mr. Bryant said everyone was welcome to stay for the rest of the meeting.

5. **Community Activities**

Chief Pavlak said the Circus is in town and will perform tomorrow. Cara Tilford said there will be a show at 4:40 and 7:30 pm. Mr. Tiffany said the River Cleaners event will be on June 8th.

6. **Reports**

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing additional to report.

B. Fiscal Office

Mr. Hodson said they auditors have finished their audit. Mr. Bryant asked when we would get our results. Mr. Hodson said he was told somewhere around the end of July.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said he had nothing additional to report other than Ladder 72 is still in the shop.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said the National 'Click It or Ticket' starts today and kicks off in Greene County tomorrow morning.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Bryant asked Mr. Tiffany what is the status of the Directors position. Mr. Tiffany said there was no change. Mr. Bryant said you would think there would be some interest. Mr. Tiffany said he and Mr. Pittman were discussing it the other day and don't know if the salary is insufficient or if we are only getting interest from private industry.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Cara said to please cut your grass. We have been getting a lot of complaints.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti was not present.

7. **New Business**

Fiscal Office

A. Approval of Minutes

Mr. Bryant moved to approve the minutes for both the Work Session and the Regular Session. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes

Mr. Bryant - Yes

Mr. Pittman - Yes

B. Payment on Bills

Mr. Pittman moved to accept the Payment of Bills as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

C. Increase of Appropriations for the Administration Department

Resolution# 2013.05.20.01

WHEREAS, the need exists to increase appropriations for the General Fund for expenditures, offset by receipts; and,

WHEREAS, the Fiscal Officer has certified the availability of these funds within the 2013 Budget, has provided this Board with the funding numbers and the Township Administrator has provided the amounts to be appropriated:

Fund Name	From	To
1000 General Fund	\$467,775.00	\$512,775.00

NOW THEREFORE, BE IT RESOLVED, the increased appropriations shall be made in accordance with the law.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mrs. Daugherty - Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Hodson explained the increase was for expenditures for which reimbursements had been received and were of no impact on our original budget.

Police Department

D. Agreement to Provide School Resource Officer Services for the 2013-2014 School Year to the Bellbrook-Sugarcreek Local School District, Greene County , Ohio

Resolution# 2013.05.20.02

WHEREAS, the Sugarcreek Local School District, Greene County, Ohio has expressed a desire to have a School Resource Officer on assignment at the Bellbrook High School for a period of four (4) hours each school day; and,

WHEREAS, the Board of Trustees of Sugarcreek Township has previously authorized the additional position of School Resource Officer; and,

WHEREAS, Chief Michael A. Brown believes the attached Agreement for School Resource Officer is in the best interest of the community and recommends that the Board of Trustees enter into said Agreement; and,

WHEREAS, the Sugarcreek Local School District and the Sugarcreek Township Trustees desire to enter into an Agreement for the School Resource Officer services for the 2013-2014 school year (see attached agreement).

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby accepts and enters into this Agreement for the School Resource Officer services for the 2013-2014 school year.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Fire Department

E. Renewal of Fire Levy

Resolution# 2013.05.20.03

WHEREAS, this Board of Sugarcreek Township Trustees has determined the necessity of renewing the fire levy so as not to further increase the taxes to the general public; and,

WHEREAS, the Ohio Revised Code (ORC) Section 5705.19 (I) authorizes submission of the question of the tax; and,

WHEREAS, the purpose of the proposed tax is for Fire and Emergency Medical Services (EMS) and is a renewal of a five (5) year 2.0 mil levy, commencing tax year 2013 first due in calendar year 2014 for a five (5) year period of time; and,

WHEREAS, this levy will be placed on the ballot for the November 5, 2013, General Election; and,

WHEREAS, the renewal of this levy is essential and necessary for the continuation of Fire and EMS services to the Citizens of Sugarcreek Township and the general public

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees is requesting the County Auditor certify the total current valuation and dollar amount of revenue that would be generated by said millage, and

FURTHER, BE IT RESOLVED, when certification from the County Auditor is received, this Resolution will be certified to the Board of Elections in the manner and within the time frame prescribed by the applicable section of the Ohio Revised Code along with the County Auditor's estimate.

Mr. Pittman moved to accept the Resolution as presented. Mrs. Daugherty seconded.

Mr. Bryant said he did not see the necessity of doing the fire levy with the current issues before us without any discussion. Mr. Pittman asked "what percentage of the budget did this levy represent?" Chief Pavlak responded that it was 38%. Mr. Tiffany said this levy was an essential renewal for his current budget. Mr. Pittman said we have previously discussed this renewal. Chief Pavlak said right now we have to have this to fulfill our grant. Mr. Tiffany said, to answer Mr. Bryant, it does not have to be passed tonight but has to be done by the latter part of July. Mr. Bryant said he would like to have a discussion of the impact of the levy on the dispatch issue. He said he was okay with going ahead with a vote.

Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – No
Mr. Pittman – No

Zoning Department

F. Declaring a Nuisance at 1765 Silverado Drive

Resolution# 2013.05.20.04

WHEREAS, the Ohio Revised Code 505.87(C) provides for the abatement, control, or removal of vegetation and other debris from land in the township; and,

WHEREAS, the Township Planner/Zoning Official has inspected the property at 1765 Silverado Drive and has observed vegetation in excess of 12"; and,

WHEREAS, at least four (4) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within four (4) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry,

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the vegetation at 1765 Silverado Drive does constitute a nuisance and orders the Township Planner/Zoning Official to proceed with the removal of such vegetation and other debris in accordance with the provisions of ORC 505.87(C).

G. Declaring a Nuisance at 4348 Roscommon Way

Resolution# 2013.05.20.05

WHEREAS, the Ohio Revised Code 505.87(C) provides for the abatement, control, or removal of vegetation and other debris from land in the township; and,

WHEREAS, the Township Planner/Zoning Official has inspected the property at 4348 Roscommon Way and has observed vegetation in excess of 12"; and,

WHEREAS, at least four (4) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within four (4) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry,

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the vegetation at 4348 Roscommon Way does constitute a nuisance and orders the Township Planner/Zoning Official to proceed with the removal of such vegetation and other debris in accordance with the provisions of ORC 505.87(C)

Mrs. Daugherty moved to accept Resolutions 04 and 05 as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

9. Trustee/Staff Discussion

Chief Pavlak said it was National EMS Week. Mr. Bryant said he will be going to Washington State and will be gone from June 4 through June 16.

Reverend Messer, who was in attendance, reminded the Board that Shaun Music was present to be appointed as a volunteer firefighter. Chief Pavlak said, with Mary being off, it slipped his mind and apologized to Mr. Music. Mr. Tiffany said he would verbally provide a Resolution which could be signed later. Mr. Pittman moved to accept the verbal Resolution spoken by Mr. Tiffany. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

Mr. Music came forward and was personally welcomed by the Board and Staff.

Mr. Pittman moved to adjourn. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mrs. Daugherty – Yes
Mr. Bryant – Yes
Mr. Pittman – Yes

The meeting adjourned at 9:03 pm.

Theodore L. Hodson, Fiscal Officer