

**SUGARCREEK TOWNSHIP  
RESOLUTION NO. 2013.04.15.03**

IN RE: Promotion to Part-time Lieutenant Bradd M. Whitley

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, a vacancy exists within the classification of Part-time Lieutenant; and,

WHEREAS, Chief Randall J. Pavlak requests that Bradd M. Whitley be promoted from Part-time Firefighter/EMT to Part-time Lieutenant;

WHEREAS, Part-time Township employees are hired with the expectation that the employee(s) will work not more than one-thousand five-hundred (1,500) hours total in any year, calculated annually from the date of part-time appointment; and,

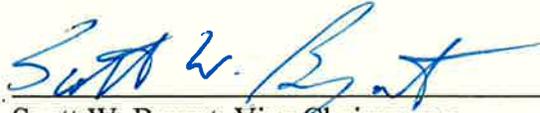
WHEREAS, the Board of Trustees amended Resolution 2012.12.17.07 to state "that effective February 1, 2013, all part-time employees shall be scheduled to work not more than twenty-four (24) hours in any work week and effective March 31, 2013, part-time employees shall be permitted to work not more than twenty-eight (28) hours total in any work week",

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the promotion of Bradd M. Whitley to the position of part-time Lieutenant at the pay rate of \$12.25 per hour payable on a bi-weekly basis.

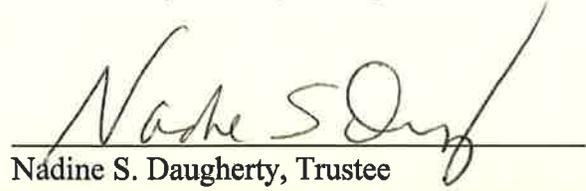
FURTHER BE IT RESOLVED, this promotion shall have an effective date of April 15, 2013, and is subject to a one (1) year probationary period ending April 15, 2014.



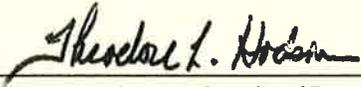
Michael E. Pittman, Chairperson



Scott W. Bryant, Vice Chairperson



Nadine S. Daugherty, Trustee



Theodore L. Hodson, Fiscal Officer



# Sugarcreek Township

FIRE DEPARTMENT

4398 Clio Rd.

Dayton, Ohio 45459

Fire Admin: 848-7344 • NON-EMERGENCY PHONE (937) 848-2727

Randall J. Pavlak  
FIRE CHIEF

Date: April 9, 2013

To: Barry Tiffany, Administrator

From: Chief Randy Pavlak

Ref: New Part-Time Lieutenant

Please present to the Board of Trustees to approve the promotion of FF/EMT Bradd Whitley to part-time Lieutenant effective April 15, 2013. FF Whitley has passed all the necessary background and drug testing as required. FF Whitley scored Number 1 on the Promotional Testing Assessment for Lieutenants. His hire sheet and paperwork are attached.

If you have any questions, please let me know.

Respectfully submitted,

Randall J. Pavlak  
Fire Chief



## Pay Grade Status Recommendation

Employee Name: Bradd Whitley

Department: Fire

Classification: Part-Time Lieutenant

Current Position Hire Date: 06/06/2005

Current Pay Grade: N/A

Current Pay Rate: \$ 10.15

Brief statement on employee performance:

Promotion from Part-time Firefighter/EMT to Part-time Lieutenant.

Recommended Pay Grade: B

Recommended Pay Rate: \$ 12.25

Effective Date: 04/15/2013

(annual pay recommendations are effective the first full pay cycle in April)

Department Head Signature \_\_\_\_\_

Date \_\_\_\_\_

Comments:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Concur with recommendation

Do not concur with recommendation

Township Administrator Signature \_\_\_\_\_

Date \_\_\_\_\_

Pay Grade Approved by Trustees: \_\_\_\_\_

Resolution Number: \_\_\_\_\_