

**SUGARCREEK TOWNSHIP
RESOLUTION NO. 2013.04.15.02**

IN RE: Reclassification of Part-time Firefighter/Paramedic to Full-time Firefighter/Paramedic
Michael S. Kirnec

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Fire Department; and,

WHEREAS, this need is met through the periodic reclassification of Fire Department employees and volunteers; and,

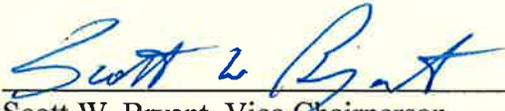
WHEREAS, Chief Randall J. Pavlak requests the reclassification of Michael S. Kirnec from Part-time Firefighter/Paramedic to Full-time Firefighter/Paramedic in concert with the reorganization of the Table of Organization of the Sugarcreek Township Fire Department;

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees approves the reclassification of Michael S. Kirnec to the position of full-time Firefighter/Paramedic at the pay rate of \$15.16 per hour payable on a bi-weekly basis.

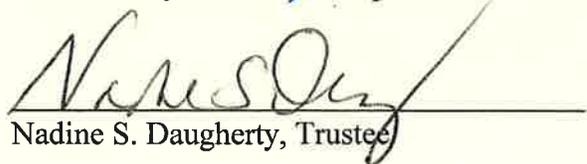
FURTHER BE IT RESOLVED, this reclassification shall have an effective date of April 15, 2013, and is subject to a one (1) year probationary period ending April 15, 2014.



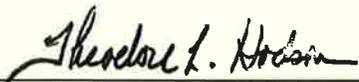
Michael E. Pittman, Chairperson



Scott W. Bryant, Vice Chairperson



Nadine S. Daugherty, Trustee



Theodore L. Hodson, Fiscal Officer



Sugarcreek Township

FIRE DEPARTMENT

4398 Clio Rd.

Dayton, Ohio 45459

Fire Admin: 848-7344 • NON-EMERGENCY PHONE (937) 848-2727

Randall J. Pavlak
FIRE CHIEF

Date: April 9, 2013

To: Barry Tiffany, Administrator

From: Chief Randy Pavlak

Ref: Full Time Firefighter/Paramedic

Please present to the Board of Trustees to approve the promotion of FF/Paramedic Michael Kirnec from Part-time Firefighter/Paramedic to Full-time Firefighter/Paramedic effective April 15, 2013. FF Kirnec has passed all the necessary background, medical and drug testing as required. FF Kirnec scored Number 1 on the Promotional Testing Assessment for Full time Firefighter/Paramedic. His hire sheet and paperwork are attached.

If you have any questions, please let me know.

Respectfully submitted,

Randall J. Pavlak
Fire Chief



Pay Grade Status Recommendation

Employee Name: Michael Kirnec

Department: Fire

Classification: Full Time Firefighter/Paramedic

Current Position Hire Date: 07/19/2010

Current Pay Grade: E

Current Pay Rate: \$ 11.76

Brief statement on employee performance:

Promotion from Part-time Firefighter/Paramedic to Full time Paramedic/Firefighter. Step A 2013 Fire Contract.

Recommended Pay Grade: A

Recommended Pay Rate: \$ 15.16

Effective Date: 04/15/2013

(annual pay recommendations are effective the first full pay cycle in April)


Department Head Signature

4/9/13
Date

Comments:

Concur with recommendation

Do not concur with recommendation

Township Administrator Signature

Date

Pay Grade Approved by Trustees: _____

Resolution Number: _____