

The Board of Trustees of Sugarcreek Township, Greene County, Ohio, in Regular Session on April 1, 2013, at 7:00 pm, at 2090 Ferry Road, Bellbrook, Ohio 45305.

1. Mr. Pittman called the Session to order at 7:00 pm.
2. All rose and cited the Pledge of Allegiance to the Flag.
3. Mr. Tiffany called the Roll with Board Members Nadine Daugherty, Scott Bryant and Mike Pittman being present. Mr. Hodson was absent. Others present were Marty Heide, Donna Hellman and Jim Martin.
4. Marty Heide with Greene County Outreach District for Congressman Mike Turner's Office. Ms. Marty Heide, Director of Special Events and Greene County Outreach, spoke about two upcoming events for Congressman Michael R. Turner. Ms. Heide said April 13th was the United States Service Academy Day. She said at 9:30 there will be a presentation reviewing the Congressional Nomination process. She said there would be no commitment necessary and was free for anyone to see if they were interested. Ms. Heide said they will be collecting art for the Congressional Art Competition which is limited to High School Juniors and Seniors. She said the winning artwork is sent to Washington DC for exhibit. Ms. Heide said she brought the winners from last year to show the Board. She said the third place was a photographic entry, the second place was a charcoal/graphite pencil self-portrait of the artist and the first place was an oil painting now hanging in the Capitol. She said one entry was allowed per student. Ms. Heide asked if there were any questions. Mr. Bryant said to get into a Service Academy you have to have a Congressional appointment. He said the Open House would be important to understand the selection process used by the Congressmen and their selection criteria. Ms. Heide said they have a form to be filled out by each applicant to be submitted for nomination. She said Congressman Turner has a review board that interviews each applicant on three levels which are then averaged. She said the applicants need to know the process. Mr. Bryant suggested we put both activities on our website. Mr. Tiffany asked if all schools were invited to the Art Competition. Ms. Heide said all schools were notified but they did not have a means of notifying home schooled students even though they were also eligible. Cara asked how many nominations each Congressman got to make. Ms. Heide said, at any time, a Congressman may have five attending students. She said when one graduates he can have up to ten nominees as a replacement. Mr. Pittman said they would love to have Mr. Turner come to one of the Greene County Trustee Association's meetings. Ms. Heide said she attended the December meeting and agreed to work something out with Congressman Turner.

5. Community Activities

Mr. Pittman asked if there were any Community Activities to report. Mr. Bryant said the Maple Festival is coming up. Chief Pavlak said it starts April 21st.

6. Reports

A. Administration

The report prepared by Mr. Tiffany will be appended to the permanent record. Mr. Tiffany said he had nothing to add to his report.

B. Fiscal Office

Mr. Hodson was absent.

C. Fire

The report prepared by the Fire Department will be appended to the permanent record. Chief Pavlak said E74 has been repaired. He said Bellbrook Firefighter Mike Miller unexpectedly passes away from a heart attack at his home last Saturday night. Chief Pavlak said services will be held this coming Thursday and that our Fire Department will cover for Bellbrook. Mr. Pittman suggested they reschedule their meeting with Bellbrook, scheduled for Thursday, regarding the Dispatch Center. Chief Pavlak said the Hydrant project with Greene County is moving right along. He also said they are to receive a two thousand dollar grant from Wal-mart.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said that the Department may be spread a little thin for the Drug Drop Off scheduled for April 27th and he may need a staff member to help at the Public Safety Building that day. He said as an update on the application acceptance process, we have almost forty resumes and we should have a good group of people.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said he hoped the weather warmed up so we get some new projects started. Mrs. Daugherty asked if there were any issues with the salt supply. Mr. Tiffany said we went through a lot of salt on the last event and were just past the half way mark. He said we had enough for the rest of the season and would not order additional salt until August or September.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mrs. Tilford said she had news to report regarding the Safe Routes to Schools program. She said in February we had applied for almost five hundred thousand dollar for a Grant for the Cable's Mill connection. She said O.D.O.T. was getting a lot of applications since more people were becoming aware of the program. She said as a result. O.D.O.T. is proposing an alternative to our proposal. Cara said they would like the pathway to go through the school ground. She said this would reduce the length of the path from 3700 feet to 1800 feet. O.D.O.T. feels this will still accomplish our goals for the students in Cable's Mill but will be less expensive so that they can address more applicants. Mrs. Daugherty asked if there was anything we could do about it. Cara responded that we could not. Mr. Tiffany said the only downside was losing the connectivity along the road which would decrease traffic in the neighborhood. Mr. Bryant said he would like to see the proposed plan since we have student traffic issues there and he doesn't want to create any additional parking issues. Mr. Pittman asked Cara if she would send it to all of the Board members. Mr. Tiffany said if he could have a moment, he would like to sketch a proposed path on the board that might be better to our needs, and acceptable to O.D.O.T., by going through the school parking area. Mr. Bryant said he had two issues. He said he did not want to exacerbate the existing problems and the band barn and practice fields are there and are being used. Mr. Pittman said these alternatives may not be so good for the communities use of the pathway and suggested maybe we could do part of the original plan this year and part next year. Cara said ODOT viewed this from a student perspective and not from a community standpoint. Cara said we will see what they say.

Mrs. Daugherty asked about the zoning meeting coming up. Cara said the Greene County Prosecutor's Zoning Workshop will be this Wednesday at seven o'clock at the Beavercreek Township Fire Department's training room.

Mr. Bryant asked Cara about her research on wood boilers. Cara said many cities do not allow them and townships regulate them with a zoning regulation like we do. She said she would suggest we model ours after the state of New Hampshire, which was the best of what she had found. She also said the expense of our current regulation may be a bit overreaching.

G. I.T. Department

Mr. Pittman said since Mr. Zappanti is not present we will move on to the Trustees reports.

H. Trustees

Mrs. Daugherty said she attended the Greene County Health District meeting. She said Mark McDonnell is retiring at the end of June. Mrs. Daugherty said they already have three women to interview for the job. Chief Pavlak said he heard one has already been appointed. Mrs. Daugherty said she talked to Ed Woods about a complaint on the quality of houses being built on the Sugar Ridge Development. She said they had a good talk but he was not going to change the standard.

Mr. Bryant said he will attend the M.V.R.P. C. meeting this Thursday. He said he also took our proposal for the Dille property to Centerville and talked to Greg Horne. He said he talked about what we need as far as our Fire Department support and what we would like to see in the Cooperative engagement between our communities. Mr. Bryant said it was a good conversation and the door was left open for them for negotiation so we can move forward. He said the ball is back in their court and he looked forward to hearing from them in a week or two. Mr. Pittman said at least they know we are trying and want to get a dialog started up. Mr. Pittman said he had nothing to report.

7. Old Business

Township Open House – Mr. Pittman said we have the Township Open House coming up. Mr. Bryant said if we go with April 27th we will have the Drug Collection program going on to consider and we can't change it. Mr. Tiffany said the Drug Collection Program was under the ATF and the Sheriff's Department. He said if we went to May 4th it would be Mother's Day weekend. Mr. Bryant said he would like to have it in the spring. After discussion of various potential dates the Board decided to go with April 27th from 10:00 am to 1:00 pm. Cara said Sally was working with Cox Arboretum for free trees to give away and it was decided to have free popcorn and lemonade.

County Wide Communications – Mr. Pittman said there was a Communications meeting scheduled for this upcoming Thursday. Mr. Bryant said he understood the benefits for combining dispatch centers but didn't think this would necessarily be the right thing. He said he thought combining Sugarcreek and Bellbrook would be perfect but doesn't know about Greene County or know enough about Beavercreek to know where that's going. He said our dispatch isn't broken and is one of the highlights of our community. Mr. Bryant said he is struggling with this and with the need. He said he embraces this as ours being one of the communities other come to instead of giving ours away. Mr. Bryant said he has struggled with this, thinking about what is right for the Citizens, the Community and the Township. He said he understands the fiscal constraints but we have a seven million dollar budget and we are talking about 500 to 600 thousand dollar equipment expenditure. He said it seemed to him we could find the money in the budget if we wanted to make it work. Mr. Bryant said, in his gut, he just doesn't think this is going to be a good thing for us.

Mr. Pittman said he knows this is a tough decision but he doesn't want to be a lone wolf with the rest of the County merged. He said he would rather be the Center everyone comes to but there is no indication that is going to happen. He said we have time constraints and Bellbrook doesn't seem to have any desire to do what we've proposed.

Mr. Bryant said his military and business background has not been to give stuff away but to control it. He said it wasn't his nature to dismantle something unless it was broken. Mr. Bryant said it's just a philosophical problem he has. He said he liked the combined thing and told Mr. Pittman he agreed we can't go it alone. He said our Dispatch is not broke and he doesn't know what it is we are trying to fix and thinks financially we have a large enough budget to absorb the cost. He said this is something we would have to work at with Chief Pavlak to see what could give in the budget. Mr. Bryant said he is interested in what the residents have to say and thinks we should present options.

Mrs. Daugherty said we need to make the decision on this and not the residents.

Mr. Pittman said we are talking about saving nearly one million dollars over five years by combining versus not. If everybody in the County does it except us we will have a lot of explaining to do why we didn't.

Mrs. Daugherty said it's all about money and being safe.

Mr. Bryant said he didn't believe the numbers in the savings. He said they are always over or under inflated and the estimates are never even close. He said I don't believe its going to be a million dollars in savings.

Mr. Pittman said we have a contracted figure with them. He said he looks at this like our core business is Police and Fire and the savings will allow us to concentrate more on our core business. If we continue with dispatch and continue to spend money on dispatch we won't be able to buy the equipment we need to manage our payroll as we would like. He said there are other things that will also suffer so we are going to have to make some decisions. He said we need to worry about raising our entry level pay rates to attract and keep better people and to maintain equipment replacement schedules. He said combining dispatch will allow us to concentrate on our core business and to buy equipment and pay our people. Mr. Pittman said something will have to give.

Mr. Bryant agreed that something will have to give but said we have not had that conversation yet. Mr. Pittman said we are going to have to buy some equipment that will cost a lot of money. He said this is going to be a very, very hard decision. Mr. Bryant said he didn't disagree with anything Mr. Pittman said which is why this is such a difficult decision, although I still think don't think this would be a good move.

Mr. Pittman said we have other things we're looking at but wants to see what Beavercreek has to offer. Mr. Bryant said he also needs to know more about Beavercreek. Mr. Pittman said we are forced to do something. If we stay on our own we will be on our own. He said if we go with Beavercreek or Greene Central we are doing

what the rest of the County is doing. He said he thinks it's dangerous for us not to be on board with the rest of the County from a long term cost standpoint. Mr. Bryant said he does not know that so they will have to agree to disagree. He said Regional Dispatch has been one of those political limbs blowing left and then right. Mr. Bryant said there are so many unknowns, but once we make a decision we're done. Mr. Pittman said he disagreed. He said if it doesn't work you can always go another direction. Mr. Bryant said once you get rid of equipment and people it's gone. Mr. Pittman said we have talked to two entities on combined dispatch and they say it is working fine. He said we do know Montgomery County is having problems but they are very big. He said Greene County is smaller and more manageable. Mr. Pittman said he agreed that it's an unknown factor but he's never heard anyone say they're leaving Greene Central because it's horrible. Mr. Bryant said he still thinks we can afford our own dispatch and it's not broken. He said generally when he tries to fix something not broken its disastrous. He said it's going to be a tough sell for me to be on board with this. Mr. Pittman said it's a tough decision and we will continue discussions.

8. New Business

Fiscal Office

A. Payment on Bills

Mr. Bryant said he could not find the payment of Bills in his packet. Mr. Pittman said he could not find one either. Mr. Pittman said they would move and give Mr. Tiffany time to locate them if they had been prepared.

Police Department

B. Reclassification of Full-time Dispatcher to Full-time Records Clerk Karen S. Smith

Resolution #2013.04.01.01

WHEREAS, the continuing need exists to maintain proper staffing within the Sugarcreek Township Police Department; and,

WHEREAS, at times this need is met through the reclassification of Police Department employees; and,

WHEREAS, Karen S. Smith has served as a Dispatcher with Sugarcreek Township Police Department since April 30, 2007; and,

WHEREAS, Chief Michael A. Brown requests the reclassification of Karen S. Smith from full-time Dispatcher to full-time Records Clerk in support of the goals and objectives of the Sugarcreek Township Police Department; and,

WHEREAS, the 2013 Operating Budget has sufficient funds allocated for this position; and,

NOW THEREFORE, BE IT RESOLVED, that Karen S. Smith shall be reclassified to the position of full-time Records Clerk effective April 1, 2013, at the hourly pay rate of \$18.86.

Mr. Bryant moved to accept the Resolution as presented. Mr. Pittman seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

C. Resignation of Police Chief Gilbert A. Flick

Resolution #2013.04.01.02

WHEREAS, on January 7, 2013, Gilbert A. Flick, Police Chief, agreed to be reinstated as the Chief of Police for the Sugarcreek Township Police Department on an interim basis; and,

WHEREAS, Gilbert A. Flick assisted the Township Administrator, Barry Tiffany, through the selection process and a new Chief of Police was hired on February 25, 2013; and,

WHEREAS, Mr. Flick submitted his verbal resignation with an effective date of February 28, 2013; and,

WHEREAS, this Board of Trustees and Township Administrator Barry P. Tiffany would like to publicly thank Mr. Flick for his assistance with this process.

NOW THEREFORE, BE IT RESOLVED, that this Board of Township Trustees officially accepts, the resignation of Gilbert A. Flick from the Sugarcreek Township Police Department effective February 28, 2013.

Mrs. Daugherty asked if we hadn't already done this. Mr. Tiffany said we had but the paperwork had not yet been formally processed.

Mrs. Daugherty moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Fire Department

D. Resignation of Part-time Firefighter/EMT Bret A. Draper

Resolution #2013.04.01.03

WHEREAS, Firefighter/EMT Bret A. Draper has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Draper has been a member of the Sugarcreek Township Fire Department since February 6, 2012, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Bret A. Draper,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Bret A. Draper effective March 18, 2013.

Mr. Pittman moved to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

E. Resignation of Part-time Firefighter/EMT-B Ward J. Leach

Resolution #2013.04.01.04

WHEREAS, Firefighter/EMT-B Ward J. Leach has submitted his letter of resignation from the Sugarcreek Township Fire Department; and,

WHEREAS, Mr. Leach has been a member of the Sugarcreek Township Fire Department since September 16, 2007, and,

WHEREAS, Chief Randall J. Pavlak recommends we accept the resignation of Ward J. Leach,

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees officially accepts the resignation of Ward J. Leach effective March 28, 2013.

Mr. Pittman move to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Mr. Pittman said there was an additional Resolution from their earlier Executive Session. He said the Board agreed to make wage adjustments for 2013 for the non-bargaining employees.

Resolution #2013.04.01.05

WHEREAS, this Board of Trustees has decided it to be the best interest of the Organization to develop and implement a merit based wage scale for each of the departments covering the non-bargaining unit employees; and,

WHEREAS, this will be a continuing process of evaluation for each calendar year beginning January 1 and ending December 31, for possible changes that will take effect in the first full pay period of April each year; and,

NOW THEREFORE, BE IT RESOLVED, that this Board of Trustees does hereby approve the wage changes attached hereto on the Pay Grade Status Recommendation forms as provided by the Department Heads and approved by the Township Administrator, to be effective April 1, 2013.

Mr. Pittman move to accept the Resolution as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

9. Trustee/Staff Discussion

Cara said the Zoning Commission has been looking at the standards set by the County regarding the flood plane and Compensatory Storage. She said to simplify the term; it means if you put fill into a flood plane you have to remove the same amount to compensate for it elsewhere on the property. Mr. Tiffany said how the property owner compensates would have to work as retention and water would have to flow into and out of it. Cara said this was to apply to areas along the Little Miami River and to urban areas. Mr. Bryant asked what the definition of 'urban' was. Cara said it is census defined and included Xenia, Beavercreek and Sugarcreek Townships. Cara said the Zoning Board believes since this is a County standard and if there are going to be public hearings regarding the issue they should be conducted by the County and not at the Township level. Cara said they would like the opinion of the Board. The Board agreed that the County should handle it.

10. Public Comments

Mr. Jim Martin said he agreed with Mr. Bryant that we should not lose control of our dispatch. He said the State has pushed everything down to a local level and its going to stay there. He said he would also like to hear what the Community says. He said he didn't think anybody would say they are not happy with the service we receive. He said if we get in we will surrender our equipment and have a County wide levy. Mr. Martin said you can't get out because you have no equipment and no levy to support it. He said he does not want to see the Sherriff's Department get control of County wide dispatch. He said they are too political and it would bring in their union problems. If it's County wide it should be under the Commissioners. Mr. Martin said he thought it would be best if we could combine with Bellbrook. He said he agreed with Mr. Bryant that our dispatch is not broken and we can do our own. He said he was willing to pay more taxes to keep it.

Mr. Bryant moved to adjourn. Mrs. Daugherty seconded. Roll was called with the vote being as follows:

Mr. Bryant – Yes
Mrs. Daugherty – Yes
Mr. Pittman – Yes

Theodore L. Hodson, Fiscal Officer