

**The Board of Trustees of Sugarcreek Township, Greene County, Ohio, met in Regular Session on July 20, 2015 at 7:00 pm, at 2090 Ferry Road, Sugarcreek Township, Ohio 45305.**

1. Mrs. Daugherty called the session to order at 7:00 pm.
2. Mr. Hodson called the roll with Board Members Nadine Daugherty, Mike Pittman and Scott Bryant being present. In addition to Mr. Tiffany, Township Administrator, others, who signed in, were Donna Hellman, Danielle Coots, Barbara Burson, Denise Moore, and Marty Heide.
3. All rose and recited the Pledge of Allegiance to the Flag.

**4. Community Activities**

Mr. Tiffany said the Lion's Festival is coming up in August. Mrs. Daugherty asked if the Farmer's Market is doing okay. Cara said it is doing fine but we have had a lot of rainy Fridays. Mr. Tiffany said there are no tomatoes at the Market yet. He told the Trustee's to let him know if they were going to participate in the parade. Chief Brown said August 1<sup>st</sup> will be the Big Wheel event at Cables Mill. He said the Department will be participating and are preparing their modified entry. He also said August 4<sup>th</sup> is 'National Night Out' and the department will be at Target between 5:00 and 8:00 pm.

**5. Presentation by Marty Heide from Congressman Mike Turner's office**

Marty talked about the Office's constituent services and provided the Board and Staff with information about our Government, the Capitol Building and Congress. Marty provided information about passports. She made everyone aware that passport are required to travel to Canada. She said there is a card, similar to a drivers' license, that is available for Canada and that the book passport is required for all air travel. Marty listed the means of procuring a passport and how their office could be of service to expedite the process. She also said their office could arrange guided tours of the Capitol. Mr. Tiffany asked Marty to inform everyone how long she had served with Mr. Turner. Marty said twenty-seven (27) years.

**6. Reports**

**A. Administration**

Mr. Tiffany had no report.

**B. Fiscal Office**

Mr. Hodson said the Ohio State Auditors were in today and he is scheduled for an Audit beginning August 10<sup>th</sup>.

**C. Fire**

The report prepared by the Fire Department will be appended to the permanent record. Assistant Chief Zimmerman said the Greene County Fair is coming up August 3<sup>rd</sup> and they will be sending a Medic to be on hand for emergencies.

D. Police

The report prepared by the Police Department will be appended to the permanent record. Chief Brown said he had nothing to add.

E. Roads and Services

The report for Roads and Services will be appended to the permanent record. Mr. Tiffany said the weather is killing us. He said we have had six trees down in the last couple of weeks. He said they have blown down because all the rain has made the soil so soft the roots won't hold. Mr. Pittman asked him if he had talked to Mr. Geyer about Feedwire and Little Sugarcreek. Mr. Tiffany said he had made him aware of the problem.

F. Zoning

The report prepared by Cara Tilford, Director of Planning and Zoning, will be appended to the permanent record. Mr. Tiffany asked Cara if Miller Valentine had submitted. Cara responded that they had.

G. Information Technology

The report prepared by Mr. Zappanti, Director of Information Technology, will be appended to the permanent record. Mr. Zappanti said he had nothing to add.

H. Trustees

Mr. Pittman said the Board had met with Centerville to negotiate arrangements for Fire Service. He said the meeting went fairly well and both parties expressed interest in getting something done. He also talked about the meeting Centerville held at the Korean Baptist Church regarding the Cornerstone project and traffic. Mr. Tiffany said they did not have much of a turnout.

Mr. Bryant said he also thought the meeting with Centerville went fairly well and set a good foundation for moving forward.

Mrs. Daugherty also talked about the meeting and said she also thought it went well.

7. **Public Comments – Agenda Items**

None.

8. **Old Business**

Schedule next Fire/EMS Public Input meeting. Mr. Tiffany said the scheduling is still on hold.

9. **New Business**

**Consent Agenda Items**

A. Approval of Minutes

B. Payment of Bills

C. Reappointment of Board of Zoning Commission Member Donna Hellman

**Resolution #2015.07.20.01**

WHEREAS, the five-year term of Board of Zoning Commission member Donna Hellmann has expired; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Board of Zoning Commission be filled with Citizens who will make decisions that are in the best interest of Sugarcreek Township.

NOW THEREFORE, BE IT RESOLVED, that Donna Hellmann is hereby re-appointed to the Board of Zoning Commission for a five-year term expiring on March 31, 2020. (Said appointment made pursuant to Ohio Revised Code Section 519.04.)

D. Appointment of Board of Zoning Commission Alternate Member Denise Moore

**Resolution #2015.07.20.02**

WHEREAS, an Alternate Member on the Board of Zoning Commission recently resigned, leaving the remainder of this five-year term open; and,

WHEREAS, the Board of Zoning Commission plays a pivotal role in the land-use decisions for Sugarcreek Township; and,

WHEREAS, it is imperative that all positions on the Zoning Commission be filled with Citizens who will make decisions in the best interest of Sugarcreek Township; and,

WHEREAS, Denise Moore has expressed a genuine interest in serving on the Board of Zoning Commission in the alternate capacity; and,

WHEREAS, Ms. Moore was interviewed by Chairperson William Schieman and found to have the necessary qualifications to serve as an alternate member on the Board of Zoning Commission.

NOW THEREFORE, BE IT RESOLVED, that Denise Moore is hereby appointed as an Alternate Member to the Board of Zoning Commission for the remainder of this five-year term beginning June 1, 2015, and expiring on March 31, 2019. (Said appointment made pursuant to Ohio Revised Code Section 519.04.)

E. Notice of Resignation and Intent to Retire for Police Sergeant James R. Williams

**Resolution #2015.07.20.03**

WHEREAS, Police Sergeant James R. Williams has submitted a letter notifying this Board of Trustees of his intention to resign and retire effective August 2, 2015; and,

WHEREAS, Mr. Williams has risen through the ranks starting as a part-time Police Officer on August 10, 1992, becoming a full-time Police Officer on July 13, 1998, and then being promoted to full-time Police Sergeant on April 2, 2001; and,

WHEREAS, Mr. Williams has long been dedicated to the growth and development of the Sugarcreek Township Police Department; and,

WHEREAS, during his tenure with the Sugarcreek Township Police Department, Mr. Williams has proudly served the residents and businesses of Sugarcreek Township playing an instrumental role in starting the Community Outreach Program; and,

WHEREAS, Michael A. Brown, Police Chief, would like to recognize Mr. Williams for his dedicated service to the community and recommends we accept his resignation.

NOW THEREFORE, BE IT RESOLVED, this Board of Township Trustees is desirous of expressing their gratitude for, and recognition of, Mr. Williams' service and officially accepts the resignation/intent to retire of James R. Williams from the Sugarcreek Township Police Department effective August 2, 2015.

F. Declaring a Nuisance at 4194 Social Row Road

**Resolution #2015.07.20.04**

WHEREAS, the Ohio Revised Code (ORC) 505.87 provides for the abatement, control, or removal of vegetation, garbage, refuse, and other debris from land in the township, if the board determines that the owner's maintenance of that vegetation, garbage, refuse, or other debris constitutes a nuisance; and,

WHEREAS, the Township Planner/Zoning Official has inspected 4194 Social Row Road and has observed vegetation in excess of 12"; and,

WHEREAS, at least seven (7) days before providing for the abatement, control, or removal of any vegetation, the Board of Township Trustees shall notify the owner of the land and any holders of liens of record upon the land that the owner is ordered to abate, control, or remove the vegetation, the owner's maintenance of which has been determined by the Board to be a nuisance; and,

WHEREAS, if such vegetation is not abated, controlled, or removed, or if provision for its abatement, control or removal is not made within seven (7) days, the Board shall provide for the abatement, control, or removal, and any expenses incurred by the township in performing that task shall be entered upon the tax duplicate and become a lien upon the land from the date of entry,

NOW THEREFORE, BE IT RESOLVED, that this Sugarcreek Township Board of Trustees hereby determines that the condition of 4194 Social Row Road does constitute a nuisance in accordance with ORC 505.87 and orders the Township Planner/Zoning Official to proceed with the removal of such vegetation in accordance with the provisions of ORC 505.87.

G. Incentive Pay for Assistant Fire Chief Joann Zimmerman

**Resolution #2015.07.20.05**

WHEREAS, this Board of Township Trustees is committed to dealing equitably with Township employees in matters effecting their employment, retention and well-being; and,

WHEREAS, the Board of Trustees would like to recognize Assistant Chief Zimmerman for her dedication to the township and work towards meeting the fire department goals as set forth by the Board of Trustees; and,

WHEREAS, the Fiscal Officer, Theodore L. Hodson has indicated there are funds available within the 2015 Operating Budget of the Fire Department to provide this incentive pay for Assistant Chief Joann Zimmerman.

NOW THEREFORE, BE IT RESOLVED, that this Board of Sugarcreek Township Trustees is pleased to grant an incentive pay for her assistance during the months of June, July and August 2015 in the amount of Three Thousand (\$3000) dollars to Assistant Chief Joann Zimmerman.

FURTHER BE IT RESOLVED, this Board of Trustees authorizes the Fiscal Office to process Assistant Chief Zimmerman's incentive pay on July 21, 2015.

Mr. Bryant asked Cara if she had any pictures of the nuisance property. Cara said she did and showed the Board pictures on her phone. Mr. Bryant asked Cara about both nuisance situations. Cara provided the Board with pictures and explanations of the situations. Mrs. Daugherty moved to accept the Consent Agenda Resolutions as presented. Mr. Bryant seconded. Roll was called with the vote being as follows:

Mr. Pittman – Yes  
Mr. Bryant - Yes  
Mrs. Daugherty – Yes

## **Discussion Agenda Items**

None.

### **10. Public Comments**

None.

### **11. Trustee/Staff Discussion**

Mr. Pittman commented on what a really good officer J. R. has been. Mr. Tiffany said we are planning to recognize him at the next Board meeting.

Mr. Bryant said his term as Trustee is ending and he has decided not to run for another term. He talked about why he ran for office in the first place. He said taxes has been one of his issues and he thinks he has done a good job holding down taxes. Mr. Bryant said we have done well fending off annexation. He also said we have some good economic development projects going on. Mr. Bryant said he thinks it may be time for him to do other things. He said business is going well after two years and he would like to give that more attention. He also said he would like to see new people come in. He said he may consider running for County Commissioner and thinks he could lot a lot there. He said that position is up next spring and it wouldn't be right to consider it if he were re-elected as Trustee. He said his only regret is that he couldn't get the Board meetings on video. Mr. Bryant said he thinks he has completed most of his goals and said he thinks he could also be beneficial to the Township at the Commissioner position. He said there is a lot of complex issues facing the Township and he thinks the Centerville issues can be put to bed before his term expires.

Mr. Pittman and Mrs. Daugherty both expressed their surprise. Mr. Pittman said we have worked well together even though we didn't always agree. Mrs. Daugherty thanked him for his honesty and informing the Board of his decision and motives.

### **12. Executive Session**

None.

### **13. Adjourn**

Mrs. Daugherty moved to adjourn at 7:45 pm. Mr. Bryant seconded. Roll was called and the vote was as follows:

Mr. Pittman – Yes  
Mr. Bryant - Yes  
Mrs. Daugherty - Yes

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Theodore L. Hodson, Fiscal Officer