

AGENDA
SUGARCREEK TOWNSHIP BOARD OF TRUSTEES
SPECIAL SESSION
Wednesday, January 18, 2012, at 5:30 PM

SPECIAL SESSION:

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. New Business**
- 5. Executive Session**
- 6. Public Comments** – (Limited to five minutes per person. Township-related business only. Time cannot be yielded to another.)
- 7. Adjourn**

MEETING DATES AND OTHER REMINDERS:

Winter Farmers' Market	Friday	January 20, 2012	3pm – 5pm
Board of Zoning Appeals Meeting	Thursday	January 26, 2012	7:00 pm
Trustee Work Session	Wednesday	February 1, 2012	5:30 pm
Trustee Regular Session	Monday	February 6, 2012	7:00 pm
Board of Zoning Commission Meeting	Tuesday	February 14, 2012	7:00 pm
Winter Farmers' Market	Friday	February 17, 2012	3pm – 5pm
Closed in honor of President's Day	Monday	February 20, 2012	CLOSED
Board of Zoning Appeals Meeting	Thursday	February 23, 2012	7:00 pm
Trustee Work Session	Wednesday	February 29, 2012	5:30 pm



MEETING CONDUCT AND GUIDELINES

As Trustees of Sugar Creek Township, we encourage residents to attend our Township Meetings. We appreciate you taking time out of your busy schedules to be a part of your Government in action. To help meetings move along in a positive manner, we have established the following guidelines for our meetings:

This is a Township Business meeting and is to be conducted in a professional, business-like manner. It is not our intention to embarrass or demean each other or any members of the audience. We will treat each other with courtesy and respect and we ask for the same courtesy and respect from the audience. No one will get special treatment. These guidelines are for all of us.

As a professional meeting should not go longer than an hour to an hour and a half, it is our intention to stay within a reasonable time limit and follow the agenda.

There will be an Open Discussion at the end of the agenda for the audience to give comments on Township issues. When you have a question or comment, please go to the microphone, state your name and address and direct your question to the Trustees. Please try to limit your comments to 3-5 minutes so as to allow everyone an opportunity to speak.

We appreciate your input. We will not allow any personal attacks or any type of outbursts or profanity from the audience.

If you have any personal comments that you would like to make to us as individuals, please feel free to call the Township Administrative offices or allow us to set up a time to speak with you individually.

It is our goal that meetings are productive and positive. We will do our best to conduct effective, professional meetings.

Thank you,

Sugar Creek Township Trustees